

**Registration Form - 1 (Vacant Land)**  
**(for Assistance on Market Value / Chargeability)**

Registration Office : \_\_\_\_\_

District : \_\_\_\_\_

1. Name of the Applicant  First & Middle Name  
 Last Name

2. Applicant's Status (Please tick ✓ the appropriate one )  
 a. Advocate  b. Executant  c. Attorney of Executant  d. Solicitor firm   
 e. Deed writer  f. Claimant  g. Attorney of Claimant  h. Others

3. Postal Address of the Applicant \_\_\_\_\_  
 \_\_\_\_\_ District \_\_\_\_\_  
 Thana : \_\_\_\_\_ Pin \_\_\_\_\_ State : \_\_\_\_\_

4. Proposed Transaction Description / Code : \_\_\_\_\_  
 (Follow the description / code as listed in the office)

4a. Whether supplementary Deed ? (Yes/No) \_\_\_\_\_

4b. If "Yes" in 4a then  
 Is Proper Stamp Duty and Registration Fees in Original Deed ? Yes/No \_\_\_\_\_

5. Type of the Property (Please tick ✓ the appropriate one)  
 a. Land with Structures  b. Vacant Land  c. Flat/Apartment   
 d. Commercial Complex

6. Set forth value of the movable property (Rs.) \_\_\_\_\_

7. Whether the Land is (Tick ✓ the appropriate ones)  
 a. Under Khatian No.1  [ produce certificate in case of a ]  
 b. Tribal to Non-tribal Transfer  c. Notified by any Govt. Body for use by them   
 d. Owned by Ministry of Defence  e. Under acquisition of State Govt./Central Govt./KMDA   
 f. A forest Land  g. None

8. Partition / Lease / Not Applicable

Partition		Lease				
Sr. No. Of Partition	Defined Share in %	Lease Period (LP) : Year _____ Month _____			Agri Case	Non Agri Case
		LP : Less than 1 year	LP : One year to 100 years	LP : More than 100 years		
		Amount of Advance in Rs. _____				
		Total rent in (Rs)	Average Annual Rent (in Rs.)	First 50 years total rent (in Rs.)		

**Caution :** For any mis-information Provided causing under assessment of Market Value, the party shall be liable for heavy penalty.

Full Signature of Applicant \_\_\_\_\_ Date : \_\_\_\_\_

**9. Detail particulars of Land (Required for vacant land and land with building)**

a. District : \_\_\_\_\_ b. Subdivision : \_\_\_\_\_ c. Thana : \_\_\_\_\_

d. Name of the Municipality / Corporation / Notified Area / Cantonment Board / Gram Panchayat \_\_\_\_\_

e. Ward No. \_\_\_\_\_ f. Holding No. \_\_\_\_\_

g. Road Name. \_\_\_\_\_ h. Premises No. \_\_\_\_\_

i. Para / Mahalla \_\_\_\_\_ j1. Sector/Action Area \_\_\_\_\_ j2. Layout Block \_\_\_\_\_

j. Mouza Name \_\_\_\_\_ K.J.L. No. \_\_\_\_\_

l. Whether Bargadar is the Purchaser ? Yes  No

m. Roof right ? Yes  No

n. Roof Location (if "Yes" in m.) \_\_\_\_\_ o. Area of Roof \_\_\_\_\_

p. Whether 1<sup>st</sup> time Registration ? (Yes/No) \_\_\_\_\_

q. If "No" in p. Then Where Registered \_\_\_\_\_ Serial No., Year \_\_\_\_\_

Deed No, Year \_\_\_\_\_

r. Plot - wise details of the land

Sl. No.	Plot No. (LR/Rs) or Layout Plot No Or Road Zone No.	Khatian No.	Proposed Land Use	Area of land (Dec/Cottah/sq. ft. Sq. Meter)	Nature of Land as recorded in ROR	Bargadar. If any	Set forth value (Rs.)	Land		Whether 1 <sup>st</sup> time Registration (Yes/No)	
								Non-Rural			Rural
								Property on the Road ?			Presence of metal road
Yes	Width of access road										
1.											
2.											
3.											

S. Total set forth value of land as stated (Rs.) : \_\_\_\_\_

T. Partition / Exchange / Gift / None of these

Plot No. (RS/LR)	Partition		Exchange		Gift in f/o family members & others		
	Sr. No. of Partitioner (maintain the same sr no. as given in pg1)	Description of Share in % in this plot	1st Party/ 2nd Party	Description of Share in % in this plot		Description of Share in % in this plot	
				Before Exchange	After Exchange	Family Members	Other than family members

Full Signature of the Applicant \_\_\_\_\_ Date : \_\_\_\_\_

[N. B. Item e-j is applicable only for areas covered by other than Gram Panchayats]

**10. Details of Structure / Building (To be filled in case of land with structure/ Building)**

- a. Constructed area of the building (as per certificate of the local body) \_\_\_\_\_ (sq. mt/sq.ft)
- b. Whether the tenant is the purchaser ? Yes  No
- c. Set forth value in Rs \_\_\_\_\_
- d. Total No. of Floors \_\_\_\_\_
- e. Floor-wise details the building

Sl. No.	Floor No. (1)	Use of the Property		Type with Area			Age of the Building/ Floor	Roof Type (+)	Whether Tenanted (Yes/No)	Extent of Completion (**)
		Use Type (*)	Area (sq.ft/ sq. mt)	Cement	Mosaic	Marble				
1										
2										
3										
4										
5										
6										

- f. Lift Facility Yes  No
- g. No of shops in the building if any with covered space \_\_\_\_\_
- h. Area of Car Parking space/garage, if any \_\_\_\_\_ (Sq. ft/Sq. meter)
- i. Whether 1st time Registration ? (Yes/No)
- j. Partition/Exchange/Gift/None of these

Partition		Exchange			Gift in f/o family members & others	
Sr. No. of Partitioner [Maintain the sr no as in page 1]	Description of Share in % in this property	1st Party/ 2nd Party	Description of Share in % in this property		Description of Share in % in this property	
			Before exchange	After exchange	Family Members	Other than family members

**Full Signature of the Applicant** \_\_\_\_\_ **Date :** \_\_\_\_\_

- ! Use Floor code as - Ground Floor 0, 1st Floor-1, 2nd Floor-2, 3rd Floor-3, so on.
- \* Use type Residential -1, Commercial- 2, Semi-commercial -3
- + Use Roof code as - Pucca-1, Tin-shed-2, Tiles-shed -3, Thatched-4
- \*\* Use Extent of Completion code as - Complete - 1, Up to foundation-2, Up to Lintel-3, No docs and Windows-4