

Requisition Form-4 (Commercial Complex)
(for Assistance on Market Value/Chargeability)

Registration Office : _____

District : _____

1. Name of the Applicant Frist & Middle Name
 Last Name

2. Applicant's Status (Please tick ✓ the appropriate one)
 a. Advocate b. Executant c. Attorney of Executant d. Solicitor firm
 e. Deed writer f. Claimant g. Attorney of Claimant h. Others

3. Postal Address of the Applicant : _____
 _____ District : _____
 Thana : _____ Pin : _____ State : _____

4. Proposed Transaction Description/Code : _____
 (Follow the description/code as listed in the office)

5. Type of the Property (Please Tick ✓ the appropriate one)
 a. Land with Structures b. Vacant Land c. Flat/Apartment
 d. Commercial Complex.

6. Set forth value of the movable property (Rs.) : _____

7. Whether the land is (Tick ✓ the appropriate ones)
 a.(i) Under Khatian No. 1 a(ii) Owned by a Tribal [produce certificate in case of a]
 b. Prohibited u/s 22A of Regt. Act. 1908 c. Notified by any Govt. body for use by them
 d. Owned by Ministry of Defence e. Under acquisition of State Govt./Central Govt./KMDA
 f. A forest Land g. None

8. Partition/Lease/Not Applicable

Partition		Lease Lease Period (LP) : Year _____ Month _____		
Sr. No. of Partitioner	Defined Share in %	Amount of Advance in Rs. _____		
		LP : Less than 1 year	LP : One year to 100 years	LP : More than 100 years
		Total rent in (Rs.)	Average Annual Rent (in Rs.)	First 50 years total rent (in Rs.)
				Agri Case
				Non-Agri Case

Caution : For any mis-information provided causing under assessment of Market Value, the party shall be liable for heavy penalty.

Full Signature of the Applicant _____ **Date:** _____

9. Details particulars of the Land (Required for vacant land and and land with building)

a. District : _____ b. Subdivision : _____ c. Thana : _____

d. Name of the Municipality/Corporation/Notified Area/Cantonment Board/Gram Panchayat

e. Ward No. _____

f. Holding No. _____

g. Road _____

h. Premises No. _____

i. Para/Mahalla _____

j. Mouza Name _____

k. J. L. No. _____

l. Plot-wise details of the land

Sl. No.	Plot No. (LR/RS)	Khatian No.	Proposed Land Use	Area of land (Dec/Cottah/sq.ft. Sq. meter)	Nature of Land as recorded in ROR	Bargadar. if any	Set forth value (Rs.)	Land	
								Urban	Rural
								Width of access road	Presence of metal road
1.									
2.									
3.									
4.									
5.									

m. Whether Bargadar is the Purchaser? Yes No

n. Total set forth value of land as stated (Rs.) : _____

o. Partition/Exchange/Gift/None of these

Plot No. (RS/LR)	Partition		Exchange			Gift in f/o family members & others	
	Sr. No. of Partitioner [maintain the same sr no. as given in pg-1]	Description of Share in % in this plot	1st Party/ 2nd Party	Description of Share in % in this plot		Description of Share in % this plot	
				Before Exchange	After Exchange	Family Members	Other than family members

Full Signature of the Applicant _____ **Date :** _____

[N.B. Item e-i is applicable only for areas covered by other than Gram Panchayats]

10. Details of Structure/Building (To be filled in case of land with Structure/Building)

- a. Constructed area for the building (as per certificate of the local body) _____ (sq.mt./sq.ft.)
- b. Whether the tenant is the Purchaser? Yes No
- c. Set forth value in Rs. _____
- d. Total No. of Floors _____
- e. Floor-wise details of the building

Sl. No.	Floor No. (!)	Use the property		Type with Area			Age of the Building /Floor	Roof Type (+)	Whether Tenanted (Yes/No)	Extent of Completion(**)
		Use Type (*)	Area (Sq.ft./sq.mt.)	Cement	Mosaic	Marble				
1.										
2.										
3.										
4.										
5.										
6.										

- f. Lift Facility Yes No
- g. No. of shops in the building if any with covered space _____
- h. Area of Car Parking space/garage, if any _____ (Sq.ft./Sq.meter)
- i. Partition/Exchange/Gift/None of these

Partition		Exchange			Gift in f/o family members & others	
Sr. No. of Partitioner [maintain the sr no. as in pg-1]	Description of Share in % in this property	1st Party/ 2nd Party	Description of Share in % in this property		Description of Share in % in this property	
			Before Exchange	After Exchange	Family Members	Other than family members

Full Signature of the Applicant _____ **Date :** _____

Use Floor code as - Ground Floor-0, 1st Floor-1, 2nd Floor-2, 3rd Floor-3 so on.
 Use type - Residential -1, Commercial - 2, Semi-commercial - 3.
 Use Roof code as - Pucca-1, Tin-shed - 2, Tiles-shed - 3, Thatched - 4.
 Use Extent of Completion code as - Complete - 1, Up to foundation - 2, Up to Lintel - 3, No doors and Windows - 4.

11. Description of the Apartment/Flat (For each apartment separate sheet should be used)

a. District : _____ b. Subdivision : _____ c. Thana : _____

d. Name of the Municipality/Corporation/Notified Area/Cantonment Board/Gram Panchayat

e. Ward No. _____

f. Holding No. _____

g. Road _____

h. Premises No. _____

i. Para/Mahalla _____

j. Mouza Name _____

k. J. L. No. _____

l. Please give the Plot Nos. and Khatian Nos. in the following table :

Serial No.	Plot No.	Khatian No.	Serial No.	Plot No.	Khatian No.
1.		.E			
2.		.F			

m. Physical description of the Flat

i. Covered area of the Flat (as per certificate of local body) _____ (Sq.ft./Sq.meter)

ii. Super build-up area of the Flat _____ (Sq.ft./Sq.meter)

iii. Flat located in which Floor _____

iv. Floor Type Cemented Mosaic Marble

v. Age of the Flat (in years)

n. Area of the Car Parking Space/Garage, if any _____

o. Other Amenities : Lift Facility Roof Garden Swimming Pool

Gymnasium Shopping Complex Other Facility None

p. Use of the Flat : Residential Commercial Semi Commercial

q. Set forth value of the property as stated (in Rs.) _____

r. Partition/Exchange/Gift/None of these

Partition		Exchange			Gift in f/o family members & others	
Sr. No. of Partitioner [maintain the sr no. as in pg-1]	Description of Share in % in this property	1st Party/ 2nd Party	Description of Share in % in this property		Description of Share in % in this property	
			Before Exchange	After Exchange	Family Members	Other than family members

Full Signature of the Applicant _____ Date : _____

[N.B. Item e-i is applicable only for areas covered by other than Gram Panchayats]

12. Details of the Commercial Complex/Resort

(To be filled if the property is a commercial complex/resort)

i) Owner's Name First & Middle Name _____

Last Name _____

ii) Promoter's Name First & Middle Name _____

Last Name _____

iii) Whether Registered under Promoters act Yes No

If yes mention Registration No. Date :

iv) Whether registered under apartment ownership act Yes No

If yes mention Registration No. Date

v) No. of Lifts _____

vi) No. of Shops _____

vii) Whether centrally air-conditioned Yes No

Full Signature of the Applicant _____ Date : _____