

Office of the
Birbhum District Primary School Council
Vidyasagar Bhaban
Suri, Birbhum



Ph.No.- +91 3462 255596/256427
Fax- +91 3462 259032
Email- birbhumdpsc@gmail.com
dpscbirbhum@gmail.com
Website- www.birbhum.gov.in/dpscindex.l

Memo No.-BDPSC/GEN/ 1205(32)/2016

Date- 05-07-2016

From
The Chairman

To
Sub-Inspector of Schools,
All Circles, Birbhum.

Sub : Maintenance of uniform C.C.L application proforma attached herewith.

This is for information to all concerned that no prayer of C.C.L of primary school teachers will be considered henceforth provided that the proforma for C.C.L. attached with this order copy is not used for the purpose.

Uja
5/7/16
Chairman
Birbhum District Primary School Council
Suri, Birbhum.

Amal
05/07/16

ENCL: AS ABOVE.



**Birbhum District primary school council
Suri, Birbhum**

Form for Child Care Leave (CCL)

(w.e.f 01/08/2015 as per memo no. 862-1/42-sc/p dated 11-09-2015 of D.S.E. Govt. Of West Bengal)

- 1) Name of teacher & designation.....
- 2) Name of Institute & address.....
- 3) DISE Code.....Name of the Circle.....
- 4) Date of Appointment.....
- 5) Enrolment of the Institution
- 6) No. of Teachers including the applicant.....
- 7) Particulars of Leave:

Total No. of days availed as CCL previously	Balance of CCL at credit on the date of application	No. of days applied for CCL	Purpose of leave (enclose supporting documents)	Name and age of Child for whom applied for CCL (enclose age proof certificate)	Remarks
From : To: Total:		From : To: Total:			
From : To: Total:					

(Signature of the Applicant with Data)

Signature of the Head Teacher/ Teacher-in-Charge (with Seal)

Memo No. -

Date-

Forwarded to the Chairman, Birbhum Dist. Pry. School Council, Suri, Birbhum

Signature and seal
Of the Sub-inspector of Schools

Placed for consideration

May be allowed /May not be allowed

Signature of Dealing Asst.
BDPSC

Signature of A.I. of schools
BDPSC

Be allowed/not be allowed

Allowed/ not allowed

Signature of the Secretary
BDPSC

Signature of the Chairman
BDPSC

N.B.

- 1) Two sets of application along with Age proof Certificate of the child & documents relating to reason of leave should be submitted.
- 2) Teacher should apply for CCL through proper channel at least one month before going to leave.