

BIRBHUM DISTRICT PRIMARY SCHOOL COUNCIL



VIDYASAGAR BHAVAN
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Ref No: 649

Date: 15-05-2013

Memorandum

Considering the provisions laid under the RTE Act 2009 and West Bengal Primary Education Act 1973, Transfer / Rationalization of Assistant Teachers is mandatory in many of the primary schools in this district. Considering different notifications, made by the Govt. of West Bengal, in different times and rules prescribed under RTE 2009, fresh transfer proposals are being invited from the Assistant Teachers through the respective Sub Inspectors of Schools.

All Sub Inspectors of Schools are requested to collect the application form for transfer in the prescribed format as published in the website from the teachers of their respective circle. After that they must compile the forms in the following format and send it to the council along with the application forms.

Sl	Name of the Teacher	Designation	Name of the Existing School	Name of proposed School	Name of the Proposed Circle	Reasons of Transfer

Date of Submission:

- a. At the Circle by the Teachers: By 31st July 2013.
b. At DPSC, Birbhum, By SI/S: By 30th August 2013.

(Secretary)

DPSC, Birbhum

BIRBHUM DISTRICT PRIMARY SCHOOL COUNCIL



VIDYASAGAR BHAVAN, SURI, BIRBHUM

APPLICATION FORM FOR TRANSFER

To

The Chairman

District Primary School Council

Dear Sir,

I the undersigned beg to state you that I want to get transfer from my existing school due to the following reasons. I will be highly obliged, if you accept my proposal.

Detail particulars:

01. Name (in Capital Letters):
02. Residential Address: Vill- P.O- P.S-
03. Name of the Present School:
04. Name of the Circle:
05. Date of Birth:
06. Age as on 31-10-2012:
07. Date of joining in Service:
08. Date of Joining in present School:
09. No. of years in the present School:
10. Distance of School from residence:
11. Mode of Transport:

Proposed School/s where need transfer:

01. Name of the School:
 - a.Pry/ J.B. School
 - b.Pry/ J.B. School
02. Name of the Circle:
03. Distance of proposed School from residence: a.k.m. b.k.m.
04. Mode of Transport: a..... b.

Yours faithfully,

(Signature)

For the Use of the SI of Schools. /Circle

The application of Sri/ Smt.....AT ofPry/ J.B.Schol is hereby forwarded to the Chairman, DPSC for his consideration. The above data furnished by the concerned teacher is true to my knowledge. The detail of the existing school particulars are given below:

- | | |
|----------------------------------|----------------------------------|
| 01. Name of the existing school: | 01. Name of the Proposed School: |
| 02. No. of Students: | 02. No. of Students: |
| 03. No. of Teachers: | 03. No. of Teachers: |
| 04. PTR of the school: | 04. PTR of the School: |

Signature of SI of Schools with seal

Signature of SI of Schools with seal

Existing Circle

Proposed Circle

For the Use of the Council

After considering the proposal of the candidate, his prayer for transfer is hereby Approved/ Not Approved.

Secretary

Chairman