

SARVA SIKSHA MISSION, BIRBHUM

Memo. No...518...../Plg./SSM/Bir

Date : 15/06/2015.

Advertisement for filling up the post of Block Accountant for 03 (three) Blocks of Birbhum district as stated below :-

1. **Mururai-I Block**
2. **Rampurhat-I Block**
3. **Labpur Block**

Applications are invited from candidates for filling up the post of Block Accountant on contractual basis in the above mentioned blocks under Sarva Siksha Mission, Birbhum.

Applicants may apply if they have a B.Com(Hons) degree under regular course from any recognized Indian University and hold of certificate of efficiency in Computer covering M S Office and Tally Accounting system with at least two years' experience in accounting and audit job in Govt. / any organization / firm of repute or in any Govt sponsored project having computer environment.

Age should be from **21 years to less than 37 years** as on **1st January, 2015**. Retired Govt. employee having the above qualifications and experience and not more than 62 years of age as on 1st January, 2015 may also apply. Selected candidate for the Block will be posted in a CLRC situated in the respective block and their jurisdiction of work will cover the schools within the said block. They will visit schools for at least 15 days in each month and will be accountable to Circle Project Co-ordinator of the CLRC. The applicant can apply for one block only and must be resident of the Birbhum district. The applicant shall submit a declaration and give an undertaking that **“I have applied for one block only and in the event it is found I have applied for more than one block my candidature is liable for cancellation”**.

If for any block, the no. of applicants exceeds ten, then ten applicants having the requisite qualification and experience will be screened and short listed on the basis of marks obtained in B Com (Hons) only. They will be called to appear for computer efficiency test and on evaluation of qualifications, experience and computer efficiency test maximum three candidate will be called for interview and then the panel of three will be published but the said panel will be treated as cancelled as soon as the post is filled up.

Ten Candidates screened on the basis of B Com (Hons) marks for each block will be allowed weightage for higher qualification if any of M Com / Inter C A / Inter ICWA.

Applicant is required to apply to the District Project Officer, Sarva Siksha Mission, Birbhum in prescribed proforma along with all copies of documents duly self-attested and with a recent colour photograph duly self-attested and pasted in proper place of the application.

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