



GOVERNMENT OF WEST BENGAL
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
SURI-II DEVELOPMENT BLOCK
PURANDARPUR, BIRBHUM

☎03462-247240 Email id:- bdosuri2@gmail.com

Recruitment Notice

In terms of memorandum issued by the Project Director, CMDMP vide no. 303(21)E.S(CMDMP)/Estt-05/2013 dt. 19.05.2014 it is hereby notified that a Computer Test will be held at the office of the Block Development Officer, Suri-II Development Block on 19/12/2015 from 10.30AM onwards for contractual engagement in the Post of Data entry Operator for proper up –keeping of data on various components of Mid Day Meal Programme (CMDMP) and feeding school wise data to MIS web –portal namely www.trgm dm.nic.in .the said employee may be engage in other official works also.

Eligibility criteria and others details are mentioned here under:-

1. Name of Post :- Data Entry Operator
2. No. of Post – 01(One) Un Reserved
3. Age Limit- Not below 21 years and not above 37 years as on 01.07.2015 (upper age limit relaxation as per norms of Govt. of West Bengal).
4. Candidate should be resident under Suri (Sadar) Sub-division and submit a document of residential proof with application.
5. Educational Qualification: - a) Graduate in any discipline with 60% in Madhyamik or equivalent and 50% in the HS or equivalent examination and also Diploma in computer application .
6. Selection of DEO will be done by Selection Committee through Academic Qualification, Practical Computer Test and Interview.
7. Engagement will be purely on contract basis. Contract will be for a period 01(one) year or less subject to renewal of contract on monthly or yearly basis by the Head of Department/ Office.
8. Engaged DEO will get professional fees at consolidated rate of Rs.11,000/- (Rupees eleven thousand) only per month subject to enhancement of @ Rs.500/-per year during first 05 (five) years and thereafter Rs.600/- per year in terms of finance Department 's memo no. 5859-F(Y) dt. 22/07/2013.
9. Such engagement may be terminated at the completion of the job or at the end of the project whichever is earlier.
10. Such engagement may also be terminated by the Head of Department/ Office on the basis of recommendations of IT Department/NIC Project leader or the Project-in – charge for unsatisfactory service, misconduct etc. of the incumbent concerned.
11. Mode of Selection: - Eligible candidates will have to be appear for a Computer Test at the office of the Block Development Officer, Suri-II Development Block, Purandarpur, Birbhum on 19/12/2015 at 10.30 onwards along with Original certificates.
12. Candidates are advised to follow the Reporting time i.e 10.30AM strictly. No candidate will be allowed to report after 11.30AM.
13. No TA/DA will be paid for appearing in the interview or any test.
14. Selection procedure: Candidate will be selected on the basis of his / her academic back ground, Computer knowledge , interview and working experience in computer application (if any).
15. Last date of application is on 07/12/2015. Application along with self attested photocopies of all the certificates/ testimonials may be submitted in person through Drop Box kept at the office of the BDO, Suri-II Dev. Block, Purandapur, Birbhum on any working day upto 5.00PM. Application may also be sent through Registered Post addressed to the BDO, Suri-II Dev. Block, Purandapur, Birbhum.

Interested candidates are requested to check the Job Section of the Birbhum District Website (www.birbhum.gov.in) regarding any further notice or information. List of eligible candidates for interview will be published in the said website.


Block Development Officer
Suri II Development Block
Purandarpur, Birbhum

Memo No. _2201(26)/Suri-II

Dated:- 23/11/2015

Copy forwarded for information to the :-

1. District Magistrate, Birbhum (MDM Section).
2. Sub Divisional Officer, Suri Sadar, Birbhum
3. DICO, Birbhum
4. DIO, NIC with the request to upload the notice in www.birbhum.gov.in
- 5-10. BDO, Suri-I/Dubrajpur/Khoirasole/Md.Bazar/Sainthia/Rajnagar Development Block.
11. Employment Officer, District Employment Exchange, Birbhum, Suri
- 12-15. BL&LRO/BLDO/ADA/CDPO, Suri-II/S.I.of Schools, Sadar East, with the request to display this notice in the office notice board for wide publicity.
- 16-17. I/C , Suri PS / Panrui PS with the request to display this notice in the office notice board for wide publicity.
- 18-19. Branch Manager, UCO/SBI, Purandarpur Branch with the request to display this notice in the office notice board for wide publicity.
- 20-25. Pradhan, _____ (All) GP to display this notice in the office notice board for wide publicity.
26. Office Notice Board.



*Block Development Officer
Suri II Development Block,
Purandarpur, Birbhum*

Datasheet for Recruitment of Data Entry Operator, CMDM Project under SURI-II DEVELOPMENT BLOCK

1. Name of the Candidate in capital letter :-
2. Father's/ Husband's name :-
3. Date of Birth(DD/MM/YYYY):-
Age as on 01/07/2015:
4. Category :-
5. Present Address :-
6. Permanent Address :-
7. Mobile No :-
8. Email ID :-
9. Qualification :-

Sl no	Educational Qualification	Board/ University	Year of Passing	Subject Taken	Total Marks	Marks obtained	% of Marks	Division
1								
2								
3								

10. Details of Computer certificate/Diploma/Degree:
11. Job Experience(Govt/Private) if any :-
12. Document submitted in support of area of Residence:-

I do hereby declare that particulars furnished above are correct.

Date:-
Place:-

Signature of the applicant