



Government of West Bengal,  
Office of the Sub-Divisional Officer,  
Suri (Sadar), Birbhum.  
731101

Phone: 03462-255239(O)/255218(R)  
e-mail: sdo\_sr@yahoo.com

Memo No. 184 /S

Dated 07/02 /2017.

**Recruitment Notice of**  
**Block ASHA Facilitators for**  
**Sadar Sub-Division, Suri, Birbhum.**

[Total Nos. of vacancies : 2 (OBC(A) – 1(One); ST – 1(One))]

Applications are invited from eligible candidates for the post of Block ASHA Facilitators on contractual basis for the Sadar Sub-Division.

Eligible candidates should apply in the prescribed format attached herewith.

Application fee in form of Demand Draft in favour of DH & FWS, Birbhum payable at Suri, Birbhum (Rs.50/-) must be enclosed with the application otherwise application will be treated as cancelled.

Application must reach the Office of the Sub-Divisional Officer, Sadar, Suri, Birbhum through Registered post /speed post only.

The last date for receiving application is 28.02.2017(upto 4 PM)

Only shortlisted candidates will be called for written test.

Name of the Post	<b>BLOCK ASHA FACILITATORS (BAF)</b>
Number of posts (Category wise)	<b>Total Posts : 2 (Two)</b> <b>OBC(A) – 1(One); ST – 1(One)</b>
Remuneration	Rs.7500/- per month + mobility support Rs. 1500/- (Max in a month)
Age as on 01.01.2017	Upper age limit 45 years as on 01.01.2017
Qualification	<b><u>Essential Qualification :</u></b> Master's degree in Social Science/Sociology/ Social Anthropology/Social Work(MSW)/Business Administration(MBA)/Economics/Rural Development/Mass Communication <b><u>OR</u></b> <b>Graduate degree in any discipline with minimum 2 years of Experience in health projects (Specified as given below)</b>
Preference	Preference will be given to candidates having working experience in <b>ASHA Programme</b>
Computer Knowledge	Knowledge in MS Office & Internet
Other Criteria	Ability to communicate effectively Ability to work hard Willing to travel extensively

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Residence	<b>Should be a permanent resident of the Suri Sadar Sub-division.</b>
Selection process	<ul style="list-style-type: none"><li>- Documents of eligibility and educational qualification for scrutiny.</li><li>- On the basis of academic result, Experience in Health projects along with written test, computer skill etc.</li></ul>

Experience certificate must consist of :- i) Name of the organization ii) Employer's name iii) Name of the post iv) Place of posting v) Project Name vi) Date of joining in the post vii) Date of leaving or still continuing viii) Signature with date of issuing authority. Otherwise his/her experience will be treated as invalid.

No appointment letter will be treated as experience certificate. No certificates specifying that the candidate has worked as volunteer e.g. in Pulse Polio, Social Work, Leprosy etc will be considered as experience in Health related project.

**Documents required (Photo copy) with application :-**

- Application as per proforma
- Admit card of Madhyamik Examination /age proof certificate
- Mark sheet of MP, HS, Graduation & Post Graduation
- Residence Proof certificate (Aadhaar Card, voter card, passport, ration card or Certificate from the DM/SDO)
- Caste proof certificate (if needed) from the competent authority (If OBC A/B-should specifically mentioned in the caste certificate)
- Computer Knowledge certificate
- Experience certificate as mentioned above.


**All copies should be self attested**

**Correspondence Address :-**

(Applicants must be submit application at the office of the Sub-Divisional Officer, Sadar, Suri, Birbhum)

**Application for the post of Block ASHA Facilitators(BAF) should be superscripted in the top of the envelop.**

<b>Suri Sadar Sub-division</b>
Office of the Sub- Divisional Officer, Suri Sadar, Prasasan Bhavan, P.O.-Suri, Dist.-Birbhum, PIN-731101

  
7/2/17  
Sub-Divisional Officer,  
Sadar, Suri, Birbhum

## APPLICATION FORMAT

Application for the post of Block ASHA Facilitator

Applied for.....Sub-Division

Affix one  
colour recent  
passport size  
photo

1. Name (Block Letter) :
2. Father's Name/Husband's Name :
3. Address (in details) : Village/Town :  
PO : PIN :  
Block : PS : District :
4. Contact Number (Mobile) :
5. Email ID (Mandatory) :
6. Date of Birth :
7. Age as on 01.01.2017 :
8. Sex : Male  Female
9. Caste : ST  OBC-A
10. Educational Qualification :

Exam Passed	Board/University	Full Marks	Marks obtained (Excluding Additional/EVS Subject)	% age of marks (Excluding Additional/EVS Subject)	Year of Passing
MP					
HS					
Graduation					
Post Graduation					

Master Degree in :.....

11. Working Experience : Government Sector  Private Sector

12. Relevant years of experience :

13. Attachments (Please tick) :

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- Admit card of Madhyamik Examination/age proof certificate
- Mark sheet of MP, HS, Graduation & Post Graduation
- Residence proof certificate (Aadhaar Card, Voter Card, Passport, Ration Card or Certificate from of the DM/SDO)
- Case proof certificate
- Computer Knowledge certificate
- Experience certificate

I declare that the information furnished above are based on material records are true to the best of my knowledge and belief. I also understand that is any information furnished is found to be materially incorrect or incomplete my candidature is liable to be cancelled without any further intimation to me.

Date :

Signature of Applicant