

Government of West Bengal
Department of Mass Education Extension & Library Services
Office of the District Library Officer, Birbhum
Birbhum District Library Premises
Post-Suri, Dist-Birbhum

Applications are invited from eligible candidates for contractual engagement for one year to the post of District Technical Assistant in connection with Computerization Programme of Public Libraries in Birbhum.

About the Post:

SL.No	Name Of the Post & Qualification & Tenure of the Post.	Job Responsibility	No. Of Post	Remuneration per month(Rs.)
1	<p>District Technical Assistant (DTA).</p> <p>Essential Qualification:</p> <p>Graduate with Certificate in Computer Science or Higher.</p> <p>Desirable:</p> <ol style="list-style-type: none"> 1. Working Experience in KOHA and DSpace. 2. Working experiences in computer Hardware and Networking. 3. Sound Knowledge about the district Birbhum. <p>Tenure of the Post: It is purely temporary on contractual basis for One year from the date of recruitment .He may be renewed subject to satisfactory service and availability of fund.</p>	<p>The role and function of the District Technical Assistant includes- Provide support & assistance to any kind of Hardware, Software & networking related issues of the libraries and others throughout the district.</p>	One	<p>13000/- (Consolidated)</p> <p>NB 1: Conveyance cost of Rs. 5000/- maybe provided to execute technical support to all over the district.</p> <p>NB 2: Extra Rs 500/- may be paid only to the person who has prior experience as a technical person in public libraries as he /she has completed one year of service(Certificate from the Competent Authority).</p>

Age: Not below the age of 18 years and not more than 40 years as on first date of the year of Publication of the advertisement . Candidates belong to the SC, ST, and OBC shall be entitled to concession of 5years and 3years over the prescribed age limit respectively.

Process of application and other terms and conditions:

1. Interested candidate can apply as per "Prescribed Application Format" which can be downloaded From <http://birbhum.gov.in> and submit the same to the "**Office of the District Library Officer, Birbhum, Birbhum District Library Premises, P.O- Suri, and Dist: Birbhum-, Pin-731101.** In sealed envelope by registered Post/ Speed Post/ Courier Mentioning "**Application for the post of District Technical Assistant, Birbhum 2019**", positively by **21st August 2019 upto 5 pm.**
2. Engagement will be made on purely on contractual basis for one year.
3. Qualification as stated in the table must be possessed by the candidate on or before the publication of the advertisement. If it is found during verification of testimonials at any stage that candidate has acquired qualification as stated above at any date after date of publication of this advertisement, his/her candidature shall be summarily rejected.
4. Any discrepancies found between the information provided in the application form and originals furnished at the time of selection procedure or in any subsequent stage will result in his/ her candidature being summarily rejected with appropriate penal action.
5. In case of regular or contractual employee NOC from the current employer is required during viva.
6. Any type of canvassing/improper contact will result in immediate rejection of application.
7. The selection committee has the sole right of rejecting any or all the applications.

Adhikari
06/08/19
District Library Officer, Birbhum.

APPLICATION FORMAT

Application for contractual engagement to the post of District Technical Assistant in connection with Computerization Programme of Public Libraries in Birbhum district.

Affix Stamp Size
photograph
duly signed by the
applicant

1. Name:.....
2. Father's Name
3. Present Address:.....
4. Permanent Address:.....
5. (a) E-mail address: (b) Phone No:.....
6. (a) PAN : (b) Voter ID :
7. Date Of Birth:..... Age as on 01.08.2019:.....
8. Marital Status: Married/Unmarried
9. Gender: Male/Female
10. Educational Qualification:

Sl. No.	Name of examination passed	Board/University	Year of passing	Percentage of marks obtained

11. Details of computer Knowledge:

Sl. No.	Name of examination passed	Board/University/Institution	Year of passing	Percentage of marks obtained

12. Additional Qualification/ experience, if any:

The details given above are true to the best of my knowledge and belief. I understand that if any information is found incorrect at any time of the recruitment process or during my tenure of engagement, my candidature/engagement will be rejected / terminated forthwith.

Place:

Date:

.....
(Signature of the applicant)

NB: All the supporting documents must be self attested.