

Govt. of West Bengal  
Office of the Block Dev. Officer  
Md.Bazar Dev. Block  
Patelnagar, Birbhum

Ph & Fax-03462-260221/260666, email-bdomdbazar@gmail.com

**Notice for Engagement of Village Co-ordinator (Female) under Village Convergence & Facilitation Service(VCFs) under NMEW Scheme for Charicha and Bharkata Gram Panchayat under Md.Bazar Dev. Block, Birbhum**

**Notice No. 01/2017-18/MDB Dated 16/06/2017**

Walk in interview will be conducted at Md. Bazar Dev. Block, Patelnagar, Birbhum on **28/06/2017 from 11-00 a.m.** to till completion of the process for purely temporary and contractual engagement of Village Co-Ordinator (Female) for Charicha and Bharkata Gram Panchayat as per following guidelines under **Village Convergence & Facilitation Service (VCFs) under NMEW Scheme.**

**No. of posts:** For Charicha GP-02(two), For Bharkata GP-02(two) purely temporary and contractual.

**Reservation:** All the four vacancies belong to girls/women candidate and should be resident of Charicha GP for the post of Charicha and Bharkata GP for the post of Bharkata. No candidate will be allowed in Interview other than Charicha and Bharkata GP. No other reservation will be entertained.

**Educational Qualification:** The girls/women should passed at least **12<sup>th</sup> standard** of any recognized Board/Secondary Education.

**Age:** The candidate should be over **18 years but below 45 years as on 01.01.2017.** No relaxation of age will be entertained.

**Desirable:** Candidate having commitment to work for the cause of women empowerment and high sensitivity to gender issues and the ability to effectively communicate the same in local dialect.

**Activities of Village co-ordinator :**

- ✓ Collection and compilation of database related with resource mapping of the village and identification of target group of women.
- ✓ Mobilize women into joining collectives and strength existing collectives
- ✓ Organize community meeting on issues relating women and participating and mobilizing women to participate meeting on related issues.
- ✓ Undertake household visits to spread awareness about Govt. schemes, programmes and services.
- ✓ Grievance redressal and follow up
- ✓ Co-ordinate with other field level functionaries like AWW, ASHA, ANM,SHG group members or NGOs.
- ✓ Attendance and reporting shall be done at AWCs and monthly MIS report will be submitted to State Resource Centre for Women(SRCW) with a copy to the office of the Secy,WCD/Social Welfare, Govt. of West Bengal.

**Honorarium:** Honorarium per head per month of **Rs.4,000/- (Rupees four thousand)** only according to allotment. Travelling expenses will be paid according to availability of allotment and as per existing Govt. rate. No other allowance will be paid beside the above as the post is purely temporary and contractual and may be terminated any time without giving any reason.


**Procedure of Selection:** Walk on interview will be held on 28.06.2017 in the office of the Block Development Officer, Md.Bazar Development Block at 12-00 noon onwards. Willing female candidates should reach this office by 10-00 a.m. and register their names on the same day with all the original copies of testimonials including a Photostat copy with self attestation viz. No candidate will be allowed for interview after 11-00 am on 28.06.2017.

- (1) Residential proof : Aaddhar Card, EPIC, Certificate of concerned Pradhan of Gram Panchayat
- (2) Age Proof : Admit Card of Class X level examination of recognized Board
- (3) Educational Qualification : Mark sheet/Certificate regarding 12<sup>th</sup> Pass from recognized Board/Council
- (4) Other : Proof regarding desirable qualifications/any other qualification
- (5) Two passport size color photograph(recently taken)
- (6) A complete filled-up application form as per Proforma enclosed herewith

The Block Convergence Forum(BCF) headed by the Block Dev. Officer, Md.Bazar will take the interview over the educational qualification and other activities according their desirable qualification, Matter relating to women's health condition, work participation, child marriage, human trafficking etc.

The marks for the said interview will be finalized by the Block Convergence Forum headed by the BDO, Md.Bazar and the decision of the authority is final.

If any quarries please contact the Social Welfare Section of this Block.

  
Block Dev. Officer  
Md.Bazar Dev. Block  
Patelnagar, Birbhum


14/08/17

Date 16-08-17.

Memo No. 1764/279.

Copy forwarded for information and wide publicity to:

1. The Dist. Magistrate, Birbhum(Social Welfare Section), Suri
2. The Addl. Dist. Magistrate(Dev.), Birbhum
3. The Sub-Divisional Officer, Sadar, Suri, Birbhum
4. The Sabhapati, Md.Bazar Panchayat Samiti
- 5-12. The BLDO/BMOH/BL&LRO/SDO(Irr.)/ADA/ADA(Farm)/BYO/S.I. of School, Md.Bazar
- 13-24. The Pradhan(All).....Gram Panchayat
- 25-26. Notice Board of Md.Bazar Block/Panchayat Samiti
27. The D.I.O. Nic, Birbhum with the request to upload the Notice on [www.birbhum.gov.in](http://www.birbhum.gov.in)

  
Block Dev. Officer  
Md.Bazar Dev. Block  
Patelnagar, Birbhum

12/08/17

Application for the post of Village Co-ordinator (Female) under Village Convergence & Facilitation Service (VCFS) under NMEW Scheme for Charicha and Bharkata Gram Panchayat under Md. Bazar Dev. Block, Birbhum

1. Name of applicant :

2. Name of father/husband

3. Nationality :

Religion :

Married/Unmarried

4. Full address : Vill.....P.O.....P.S.....Dist. Birbhum

5. Date of birth

6. Age as on 01/01/2017

7. Educational Qualification :

Name of Exam.	Name of Board/Council	Year of passing	Total marks	Marks obtained	% of marks (excluding optional subject)	Class

8. Other qualification, if any :

9. Contact No.

\_\_\_\_\_  
(Full signature of applicant)

N.B.

\* No application will be received by post.

\*\* Filled-up application with two copy recent passport size photographs should be taken with her before appearing of walk in interview on 28/06/2017 and should reach this office between 10-00 am. And 11-00 am for registration.

\*\*\* Original testimonials and one set Xerox copy of each document should be produced during interview.

\*\*\*\* No relaxation of any criteria will be entertained.