



Government of West Bengal
Office of the District Magistrate & Collector, Birbhum
District Social Welfare Office
P.O.-Suri, Dist.-Birbhum
Pin-731101

Memo No. 376 / SW(B)

Dated. 12.12.17

NOTIFICATION

As per provision mentioned in the section no. 7(1) of THE SEXUAL HARASSMENT OF WOMEN IN WORK PLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT, 2013, to provide protection against Sexual Harassment of the Women at work place and for the prevention and redressal of complaints of Sexual Harassment and matter connected therewith and incidental thereto, the Local Complaints Committee of Birbhum District is being constituted as follows:

Chairperson	Smt. Sutapa Mukherjee , Teacher, Mission Compound, Bolpur
Members	Smt. Sonali Banerjee Women Development Officer, Suri-II
	Smt. Monalisa Banerjee Ld. Advocate, Suri Court.
	Jesmin Begum , Protection Officer, Non Institutional Care, DCPU as representative of Minority Community
	Ivee Acharjee , Protection Officer, Domestic Violence
	Smt. Pritha Biswas , Member of NGO (ASSURE)
Ex-Officio Member	Smt. Papiya Haldar (Chattopadhyay) , District Social Welfare Officer, Birbhum.

1. The committee will hold office for 3 (three) years w.e.f. the date of issuance of this notification.
2. The jurisdiction of the Local Complaints Committee shall extend the entire Birbhum District under Section 6(3) of the Act.
3. The committee will receive complaints of Sexual Harassment from the Establishment where Internal Complaints Committee has not been constituted due to having less than ten workers or if the Complaint is against the employer himself as per provision under Section 6 of the Act.
4. The Committee shall convene a monthly meeting in order to process existing complaints. In the event of exigencies, the same could be convened as and when required.
5. The Committee shall work within the scope and extent of the provisions laid down in Section 9,10,11,12,13,14,15 and 16 of the Act.
6. The Chairperson and Members of the Local Complaints Committee other than members nominated under clause (b) and (d) of subsection (1) shall be entitled to such fees or allowances for holding the proceedings of the Committee as may be prescribed.

7. The Chairperson and Members, as the case may be, shall be removed from the Committee under Section 7(3) of the Act.
8. The Committee shall be responsible for submitting the Annual report to the District Magistrate, Birbhum under Section 21(1) of the Act.
9. The Committee shall perform its function and objectives as per Sexual Harassment at Work Place (Prevention, Prohibition and Redressal) Act, 2013.
10. Smt. Papiya Halder (Chattopadhyay), District Social Welfare Officer, Birbhum, being the Ex-officio member shall act as Member Secretary of the Committee including receiving complaints, opening of complaints files maintaining registers, preparation of notes etc. or also any other works which may be assigned by the Committee, in addition to her normal work.



District Magistrate
Birbhum

Memo No. 376/1(11) / SW(B)

Dated 12.12.17

Copy forwarded for kind information to :

- 1) The Secretary, Women and Child Development and Social Welfare Department, Government of West Bengal, 10th Floor, Bikash Bhavan, Salt Lake, Kolkata-700091.
- 2) The Joint Secretary (SW), Women and Child Development and Social Welfare Department, Government of West Bengal, 10th Floor, Bikash Bhavan, Salt Lake, Kolkata-700091.
- 3) The Additional District Magistrate (Dev), Birbhum.
- 4) District Social Welfare Officer, Birbhum
- 5) Smt. Sutapa Mukherjee, D/o Ashis Kumar Mukherjee, Mission Compound, Bolpur.
- 6) Smt. Sonali Banerjee, Women Development Officer, Suri-II
- 7) Smt. Monalisa Banerjee, Ld. Advocate, Suri Court.
- 8) Jesmin Begum, Protection Officer, Non Institutional Care, DCPU
- 9) Ijee Acharjee, Protection Officer (Domestic Violence), Birbhum.
- 10) Smt. Pritha Biswas, Member of NGO (ASSURE), Suri, Birbhum.
- 11) C.A. to District Magistrate, Birbhum.


District Magistrate
Birbhum