



Government of West Bengal
Office of the District Magistrate, Birbhum
Election Section
Prashasanik Bhavan, Suri, Birbhum, PIN-731101
Tele-Fax :(03462) 259250

Memo No. 1862/Elec.

Dated 10/07/2019

NOTICE INVITING QUOTATION

Sealed NIQ for supplying of different printing materials as per specification noted below, are hereby invited from the bonafied /reputed printers having current IT, P.Tax, GST, PAN registration, satisfactory credential as to payment certificate for supplying of similar type of items in Govt. Sector. The sealed NIQ will be received in the office of the District Magistrate, Birbhum, Election Section upto 2-00 P.M. on 19/07/19 and same date opened thereafter at 3-00 P.M. in presence of intending tenderers.

Sl. No	Name of printing item	Quality of Paper	Rate(per 1000 copies)
1	Form ½ DFC, both side	8 KG Andhra Paper	
2	Form ¼DFC, both side	-Do-	
3	Form ¼ DFC, single side	-Do-	
4	Form 1/8 DFC, both side	-Do-	
5	Form 1/8 DFC, Single side	-Do-	

TERMS & CONDITION

1. NIQ will have to be submitted in sealed envelope.
2. NIQ shall have to deliver the items at the receiving point at their own cost.
3. Rate should be offered by the NIQ including all taxes and all other charges per 1000 copies.
4. The tenders accompanied with necessary papers viz. (i) P.Tax (Current Clearance Certificate) (ii) GST (iii) PAN(card) (iv) Credential Certificate (for such items) (v) Rs 10,000/- (Ten thousand only) as earnest money by demand draft in favour of District Magistrate, Birbhum payable at Suri, Birbhum or NSC.
5. Items through courier service will not be entertained.
6. Payment will be made on submission of bill in duplicate along with work order in original from the District Election Officer, Birbhum after completion of full supply of items. Deduction of Tax etc. will be made as per existing norms.
7. The undersigned reserves the right to accept or reject any NIQ without assigning any reason thereof. The undersigned also does not bind himself to accept the lowest rate offered by the NIQ and shall use direction in accepting higher rate considering the standard and quality etc. of items.


Addl. District Magistrate (Elec)
Birbhum

Memo. No. 1862 /Elec

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Copy forwarded for information and necessary action for wide publication to the :

1. DIO, NIC, Birbhum with a request to publish the notice through Birbhum Website.
2. N.D.C, Birbhum Collectorate. He is requested to display in his notice board.
3. DICO, Birbhum.
- 4-5. CA to DM/ADM(G).

P. Adhikari
10/07/19
Addl. District Magistrate (Elec)
Birbhum