

ANANDADHARA DISTRICT OFFICE  
District Mission Management Unit, Birbhum &  
District Rural Development Cell  
Birbhum Zilla Parishad  
Suri :: Birbhum

NIQ. No. 01/2017-18

Dated:- 23/06/2017

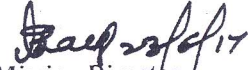
QUOTATION NOTICE

Sealed quotations of rates are invited from the reputed Agencies having experiences in the relevant matter for supply of 12 Nos. of Laptops for uses in 4 NRLP Intensive Block Offices and 8 NRLM Intensive Block Offices. Interested agencies may submit quotations at the office of the undersigned by **04/07/2017** up to **1.00 P.M.** and those will be opened on **04.07.2017** at **2.00 P.M.**

1. Interested Agency shall have to submit the following documents:-
  - a) Credentials of similar type of work to Govt. Office /undertaking /Municipality etc.
  - b) Photo copy of valid Trade License in specific job.
  - c) Photo copy of PAN and current Income Tax return.
  - d) Photo copy of VAT registration certificate.
  - e) Photo copy of P. Tax Challan.
2. Earnest Money amounting to Rs. 10,000/- (Rupees ten thousand) only is to be submitted in favour of "DMMU (BIRBHUM) - NRLM FUND" by Demand Draft only.
3. The Quotation is to be submitted in sealed cover only superscribing "Quotation for 12 no. of Laptops - against NIQ No. .... Dated .....". The following items must be placed inside the sealed cover -
  - (a) The requisite documents as mentioned in Sl. No. 1.
  - (b) The demand draft as mentioned in Sl. No. 2.
  - (c) The financial offer in the specified form only as given in the notice.
4. No. Variation of standard will be allowed while supplying the item.
5. Supply is to be completed within 15 (fifteen) days from the date of issue of work order.
6. The rate should be quoted against the basic price of the item - excluding all kinds of Taxes. Taxes as may be applicable on the basic price of the item at the time of presentation of bill may be claimed extra giving breakup of the Tax portion therein.
7. The payment will be made against the gross amount of the bill including the Taxes after making deductions as per Govt. Rules in vogue.
8. It is to be noted carefully that any incomplete application will be summarily rejected. If any of the items as mentioned in Sl. No. 3. (a), (b), (c) is found missing after opening of the sealed cover, the corresponding quotation will be cancelled forthwith and no request for consideration of the concerned application will be entertained under any circumstances. The decision of the Authority as regards the admissibility of a document submitted by the intending quotationer shall be final and binding on all applicants.
9. **The scope of work and completion of the supply of the item shall include the supply of all machines along with initialization of the operative system and its registration online plus creating backup in each Laptop.**
10. **It is also to be noted carefully that in case the selected agency fail to complete the work as mentioned in the preceding para within the stipulated period, the work order is liable to be cancelled after giving opportunity of hearing and in that case the entire Earnest Money shall be forfeited.**
11. The undersigned reserves the right to reject any or all quotations without assigning any reason whatsoever and will not bound to accept either lowest quotation or any of the quotations.
12. The financial offer is to be submitted as per format only given in the next page:-

Continued...

SL. No.	Name of the item	Configuration	Quantity	Rate (Per piece)	Total
1.	Laptop Make: HP Model: HP 15-AY543TU	6 <sup>th</sup> Gen, i3-6006U, 4GB, 1 TB, INT, Windows10/Island KBD with N'pad, 15.6" HD, MS Office H & S 2016, TS, 2.19 Kg with bag.	12 pcs		



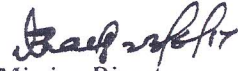
Addl. Dist. Mission Director  
Anandadhara District Office, DMMU, Birbhum  
& Project Director, DRDC, Birbhum ZP

Memo No. 394/V-5 /DMMU/Birbhum

Dated:- 23.06.2017

Copy forwarded for kind information & wide publicity to:-

- 1) The District Magistrate, Birbhum.
- 2) The A.E.O., Birbhum Zilla Parishad.
- 3) The D.I.C.O, Birbhum.
- 4) The Sub-Divisional Officer, Sadar (Suri) Sub-Division.
- 5-8) The DPD(M), DPD(Cr.), DPD(A/Cs.), H.C.
- 9) DIO, NIC, Birbhum with a request to upload the NIQ in District Web Site.
- 10) Tarun Samaddar, SAE (Electrical), BZP.
- 11) Office Notice Board.



Addl. Dist. Mission Director  
Anandadhara District Office, DMMU, Birbhum  
& Project Director, DRDC, Birbhum ZP