



Government of West Bengal
Office of the District Magistrate, Birbhum
District Election Section.
Telephone/ Fax No.03462-255238

Memo No. 737 /Elec.

Dated, Suri, the 15/09 /17

Notice for Quotation

Sealed quotations are invited from the reputed Firms / Manufactures/Authorized Suppliers for the supply and installation a Desktop for use of S.M Birbhum at District Election Section, Suri , Birbhum .The intending quotationers should submit sealed quotations in their letterhead within specified date & time along with attested copies of G.S.T. registration certificate and Professional Tax Clearance certificate ,Pan card/ latest I.T. return and credentials (payment certificate) of similar nature of job at least 40%within last 3years.The Bidder should quote his/their rates in figures and words in INR with the name of the manufacturers/ makers of the item in the enclosed format.

Last date of submission quotation is upto 2.00 P.M on 12/10/2017 and the same will be opened on 12/10/2017 at 3.00P.M. The accepting authority dose not bind him-self to accept the lowest quotationers and reserves the right to reject any or all of quotations received without assigning any reasons. He further reserves the right of splitting up any contract and distributing the same to more than one quotationers. Selected agencies /suppliers will have to deposit Rs 5,000/- as security money ,by means of bank draft of NSC (duly pledged) in favour of the District Magistrate Birbhum at the time of receiving of work order .No interest will be paid by the District Magistrate, Birbhum.

KEY NOTIFICATIONS

Date and time of commencement of bid submission	:	15/09/2017
Last Date and Time of Submission of bid document	:	22/09/2017 upto 2.00 P.M.
Date and time of opening the bid	:	22/09/2017 at 3.00 P.M

List of Items to be supplied

Sl.No	Item (from any MNC brand)	Quantity
1.	DESKTOP PC specification :- 7 th Generation Intel core i 5-7200U processor or higher ,OS – windows 10,64 bit,8GB RAM/ single channel DDR4 2400 MHZ,Hard Drive- 1TB 5400rpm or higher .	1 nos

The items should be supplied within 7 (seven) days form the date of issuance of work order failing of which work order will be treated as cancelled without any intimation to the bidder.The quality of items should strictly be maintained as per specification. The above mentioned items may be supplied with testing, demonstration of features and carry in/ onsite warranty facility from the supplier. The deposit money may be forfeited any unfair act and beach of conditions. Any condition from the quotationer side should not be considered. Rate for the items should be inclusive all taxes, installation & transport charges. Item through Currier Service etc. will not be entertained .Quotations will be cancelled if is incomplete in any respect. Quotationer or their authorized representative may remain present during the time of opening of quotations.

Payment will be made in due course on submission of bill in duplicate along with work order in original after supplying of items/completion of works fully. Deduction of Tax etc will be made as per existing norms.

For District Magistrate
Birbhum

15.9.17
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