

**Government of West Bengal**  
**Department of Agriculture**  
**Office of the Assistant Director of Agriculture (Admn)**  
**Soil Conservation, Birbhum-Burdwan**  
**Suri, Birbhum.**  
**Tel. No.: 0346225661, e-mail id: asstdaadmnsccbbsuri@gmail.com**

**Notice Inviting Tender No. 08 (Eight) of 2019-20 of the Assistant Director of Agriculture (Admn) , Soil Conservation, Birbhum-Burdwan, Suri, Birbhum**

Sealed tenders in WB Form No 2911(ii) are hereby invited by the undersigned on behalf of the Governor of West Bengal for Excavation of Water Harvesting Structure at different places of Birbhum /Burdwan district under State development/B.G.R.I plan.

Bonafide and resourceful Contractors/Agencies having experience of earth cutting work, and having financial capability to execute similar type of works within preceding three years i.e. 2016-17 & 2017-18, 2018-19 (Acceptance-cum-work order along with payment certificate from competent authority with a minimum credential 40% of the tender amount in a single work order) will be eligible to participate in the above tender (Non-refundable self attested photo copy of documents like PAN, I. Tax, P.Tax / Sale Tax, G.S.T. Trade License should be enclosed). Registered Co-operative Societies are required to furnish, valid Bye Law, Current Audit Report, Valid clearance Certificate from A.R.C.S. for the current financial year along with other relevant supporting papers.

Tender documents consisting of tender schedule of work, departmental agreement form, terms and condition and copy of this Notice, may be had from this office on production of original valid documents as mentioned above. The Contractors/Agencies should quote the rate both in figure and words clearly without any overwriting for separate group in separate sealed envelope.

Earnest money against the work as shown in the table below shall have to be enclosed along with the tender form in the form of Bank Draft from any Bank in favour of the **Assistant Director of Agriculture (Admn), Soil Conservation, Birbhum-Burdwan, Suri, Birbhum.**

The tenderers should quote their rate on percentage basis over the scheduled amount i.e. ABOVE, BELOW or AT PAR both in words & figure on the specified space page of the tender paper including all other costs.

The intending tenderers may visit the site/place/project site and satisfy himself as to the extent of the proposed working difficulties and problems if any, for particular work before submitting the tender. No interruption in works will be allowed due to any site condition. Difficulties and inconveniences should be taken into consideration by the bidder. The bidder shall have to arrange at his own cost all sorts of manpower to conduct the works.

The undersigned will have the sole discretion to decide the eligibility of the contractor /agency on the basis of submitted documents and the right to refuse any application of contractor found ineligible after scrutiny. Eligible Contractor /Agencies should show their documents in original as enclosed in the application at the time of obtaining the Tender Papers.

Acceptance of lowest or any other tender is not obligatory on the part of the undersigned. The undersigned reserves the authority to reject any tender or all tenders without assigning any reason what so ever.

The payment will be made as and when fund will be available from the concerned source. No claim/complain, whatsoever for delay in payment, if any, will be entertained. Contractors / Agencies are requested to quote their rates accordingly.

Eligible tenderers may obtain the tender paper from the office of the undersigned free of cost or download from website [www.birbhum.gov.in](http://www.birbhum.gov.in) or [www.birbhum.nic.in](http://www.birbhum.nic.in) . Downloaded tender paper must be authorized by the **Assistant Director of Agriculture (Admn), Soil Conservation, Birbhum-Burdwan, Suri, Birbhum** authorized representative. Each tender paper contain with NIT, working schedule and special terms and conditions

One tenderer shall not be applied more than 2 (Two) Nos in each group.

**Notice Inviting Tender No. 08 (Eight) of 2019-20**

.Details of specification of Notice Inviting Tender are given below:-

Group. No.	Name of Work	Place of Work	Estimated Amount including GST, L.W.Cess put to tender (Rs.)	Earnest money deposit @2% (Rs.)	Cost of Tender Documents (Rs.)	Period of completion
A	Excavation of Water harvesting Structure	Block- Dubrajpur GP- Chinpai Mouza- Radhamadhampur JL No.-88 Plot No.- 139 B.G.R.I	2,62,212.00/-	5244.00 /-	NIL	30 days from the date issue of work order
B	Excavation of Water harvesting Structure	Block- Rajnagar GP- Gangmuri, Jaipur Mouza-Jahanabad JL No.- 18 Plot No.-339 B.G.R.I	4,17,596.00/-	8352.00 /-	NIL	30 days from the date issue of work order
C	Excavation of Water harvesting Structure	Block- Rajnagar GP- Gangmuri, Jaipur Mouza- Aligarh JL No.- 14 Plot No.- 1863/2499 S.D.S	4,17,596.00/-	8352.00 /-	NIL	30 days from the date issue of work order
D	Excavation of Water harvesting Structure	Block- Dubrajpur GP- Lakhinarayanpur Mouza- Baidyanathpur JL No.- 01 Plot No.-71 S.D.S	4,17,596.00/-	8352.00 /-	NIL	30 days from the date issue of work order

**Date & Time Schedule**

Sl.No.	Particulars	Date & Time
1.	Last Date of Submission of Application	16.11.2019 up to 2.30 p.m..
2.	Date of issue of Tender Papers	19.11.2019 up to 2.30 p.m.
3.	Date of dropping of Tender papers in the Tender Box placed in this office.	21.11.2019 up to 2.00 p.m.
4.	Date of opening of Tenders in this office.	21.11.2019 at 3.00 p.m.
5.	Location of Tender Opening	O/o the Assistant Director of Agriculture (Admn), Soil Conservation, Birbhum-Burdwan, Suri, Birbhum.

Assistant Director of Agriculture (Admn),  
Soil Conservation, Birbhum-Burdwan,  
Suri, Birbhum.

**Terms and conditions**

- Eligibility criteria for participation in the tender:

The bidder will be established & experienced in undertaking similar nature of work having credential in similar type of work @ 40% of work value in a single job. Capability statement in separate sheet should submit along with tender. Work order shall however be placed as per requirement of the authority. Credential certificate issued by the competent authority of a State/Central Government, State/Central Government undertaking, Statutory/Autonomous bodies constituted under the Central/State statute, on the executed value of completed/running work will be taken as credentials.

- Earnest Money:

Earnest money against supply as shown in the above table shall have to be enclosed along with the tender form in the form of Bank Draft from any Bank in favour of Assistant Director of Agriculture (Admn), Soil Conservation, Birbhum-Burdwan, Suri, Birbhum. The earnest money of successful tender will be converted as security deposit. Earnest money of unsuccessful tender will be released after the finalization of the lowest tender.

- Mode of Work:

The selected tenderers shall have to complete the work at the spot under supervision of concerned executing officers of this establishment. The date & time of work should be fixed in consultation with the executing officer concerned and to be communicated to the undersigned well in advance.

- Payment Terms:

The payment will only be made after measurement of completion (first and final) of whole works taken on finished area basis. The bill will be prepared by the respective Assistant Director of Agriculture (Admn), Soil Conservation, Birbhum-Burdwan, Suri, Birbhum, Rampurhat, Asansol following Govt. rules and orders.

- Security Deposit:

The successful tenderer shall have to deposit the security money either @ 10% of the tendered value or the balance amount over the Earnest money (2%) already deposited in the form of Bank Draft from any Bank in favour of the Assistant Director of Agriculture (Admn), Soil Conservation, Birbhum-Burdwan, Suri, Birbhum before preparation of final bill. Formal agreement will be done by the successful tenderer with the tender accepting authority within 7(seven) days from the date of issue of acceptance letter. The formal work order for the supply will be issued after execution of formal agreement by purchasing agreement papers with an amount Rs. 755.00 by the successful tenderer with the tender accepting authority. Total security deposit will be released after 90 days from the date of completion of the work. If the rate quoted by the lowest bidder less than 20% of the schedule rate the agency shall have to submit the bank draft to the undersigned.

- Others:

In case of any unscheduled holidays on the aforesaid dates, the next working date will be treated as schedule/prescribe date for the same purpose.

Assistant Director of Agriculture(Admn),  
Soil Conservation, Birbhum-Burdwan,  
Suri, Birbhum.

Memo. No.

Dated, Suri the

Copy forwarded for information & wide publication to-

- 1) The Sabhadhipati, Birbhum Zilla Parishad, Suri, Birbhum.
- 2) The District Magistrate, Birbhum.
- 3) The Director of Agriculture & E.O.S., Govt. of West Bengal. He is requested to take necessary action to display this N.I.T. on the Website of the Administrative Department as per G.O. No.5400-F(Y) dated, Kolkata, the 25th. June, 2012.
- 4) The Joint Director of Agriculture (Soil Conservation) West Bengal, Kolkata-1.
- 5) The Deputy Director of Agriculture (Soil & Water Management), Birbhum
- 6) The Deputy Director of Agriculture (Admn), Birbhum.
- 7) The Deputy Director of Horticulture, Birbhum with a request to be present on the event of opening of tender as per schedule date & time positively.
- 8) The Krishikarmadhakshya, KSOSSS, Birbhum Zilla Parishad
- 9) The District Information Officer, Birbhum. He is requested to kindly publish this notice in the District website ([www.birbhum.gov.in](http://www.birbhum.gov.in) or [www.birbhum.nic.in](http://www.birbhum.nic.in))
- 10) The Assistant Engineer (A.I.), O/o the Asst.D.A.(Admn.) S.C., Birbhum-Burdwan, with a request to be present on the event of opening of tender as per schedule date & time positively.
- 11) The Asst. Director of Agriculture (soil Conservation), Suri/Rampurhat/Asansol with a request to be present on the event of opening of tender as per schedule date & time positively.
- 12) The Junior Engineer O/o the Asst..D.A.( Soil Conservation), Suri/Rampurhat/Asansol with a request to be present on the event of opening of tender as per schedule date & time positively.
- 13) The Post Master, Birbhum Head Post Office, Suri for wide publication.
- 14) Account Section of this Office.
- 15) Notice Board of this office.

Assistant Director of Agriculture(Admn),  
Soil Conservation, Birbhum-Burdwan,  
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Special terms and Conditions

- During the scrutiny on opening of tender, if it is come to the notice to the tender inviting authority /Tender committee that the credential or any other paper of any bidder is incorrect/manufactured/fabricated then the tender will be out rightly rejected without any prejudice with forfeiture of earnest money forth with.
- Before issuance of the work order, the tender inviting authority may verify whether the credential & other document of the lowest tenderer is manufactured or false or fabricated in that case, work order will not be issued in favour of the tenderer under any circumstances.
- No conditional/incomplete tender will be accepted under any circumstances.
- The intending tenderer shall clearly understand that whatever may be the outcome of the present invitation of tender, no cost of tendering shall be reimbursable by the Department.
- Issuance of work order as well as payment will depend on availability of fund in appropriate head and no claim whatsoever will be entertained for delay issuance of supply order as well as payment.
- Work should be completed within stipulated period. Test check of saplings and other materials can be done by the executing officers before or during the progress of work.
- No extension of time for the work will be allowed without any cogent reason over which the bidder will have no control and which will retard the progress and the application for extension of time period should be submitted before the expiry date of contract. If extension of time period is taken for granted then the validity of the contract will be extended automatically up to the extended period with all terms and conditions remain unaltered.
- The prospective bidders should own or arrange through lease hold agreement the required plant and machineries; Conclusive proof of ownership/ Arrangement must be submitted.
- The specification for the works made of execution and measurement will be governed by the specification laid down in the Departmental schedule and relevant provision of IS code & as per the direction of Engineer-in-charge.
- Acceptance of lowest or any other tender is not obligatory on the part of the tender inviting authority. The authority reserves the right to reject or accept any tender or all tenders without assigning any reason what so ever.
- Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act .1961 and (c) minimum wage Act. 1948 and any notification thereof or any other laws relating thereto and rules made and order issued to this effect from time to time.
- All materials to be supplied by the Contractor should be good approved by the Assistant Director of Agriculture(Admn) (Soil Conservation) Birbhum/Burdwan or his authorized representative before use. Rejected materials should be cleared from the site within 24 hours of rejection. Payment of materials to be supplied by the contractor will be made as per actual consumption in the work.
- Labour Welfare Cess @1(one)% will be deducted from the final bill of the work. GST & all other Statutory levy/ Cess will have to be borne by the Contractor & the rate in the schedule of rates are inclusive of all the taxes & cess stated above.

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