



**Govt. of West Bengal**  
**Office of the Block Development Officer**  
**Bolpur-Sriniketan Development Block**  
**Sriniketan : Birbhum**

Sriniketan, P.O-Sriniketan, Pin-731236, E-mail Id : [bdobolpursriniketan@gmail.com](mailto:bdobolpursriniketan@gmail.com)

**NOTICE INVITING TENDER**

The Block Development Officer, Bolpur-Sriniketan, Development Block invites sealed Tender for construction of the work for the below mentioned scheme by the undersigned from the bonafide, reliable, resourceful and they have to abide by the following conditions.

1. List of scheme (Annexure X): -

NIT No	Name of the work	Defect Liability Period	Tender Amount (Rs.)	Earnest Money (Rs)	Cost of Tender form	Eligibility of Contractor
33	Construction of 20,000 Ltrs Under-Ground Water Reservoir within Bolpur-Sriniketan Development Block Office	6 Months	2,08,000.00	Rs. 4160.00	Rs.1000.00	Bonafied and Experienced contractors, Registered Co-operative Societies formed by unemployed Engineers and Labour working in Govt/Semi-Govt./PSU having 40% credential in any type of work of last 4 years from the date of publishing NIT.

The amount of Earnest Money & Cost of Tender/Quotation form/participation fees has to be deposited along with tender document in in the shape of **Bank Draft / Pay Order of any nationalized bank drawn in favour of “BDO BOLPUR SRINIKETAN DEVELOPMENT BLOCK, Bolpur-Sriniketan,”** against the work through POS machine, directly remitted to our account no. **089501000938 ICICI BANK LTD, Bolpur Branch IFSC Code ICIC000895.**

**For this work Tender paper will be issued from this end.** The Bidder will quote their rate as per prescribed **Format “Y”**. Tender documents are to be dropped at the Tender Box kept in the office chamber of the undersigned along with Tender Paper. It will be opened in presence of the tenderer or his representative in the schedule date and time. The tenderers have to be submitted the tender document in two sealed envelopes (In sealed cover as “A” & “B”).

**In cover “A” (for “Technical bid”) which contains:-**

Self attested Xerox copy of Income Tax Return for the assessment year 2017-18, PAN CARD , valid 15 (fifteen) digit Goods and Service Tax Payer Identification No. (GSTIN) under GST Act. 2017 & Tax Invoice (s) needs to be issued by the supplier for raising claim under the contract showing separately the Tax charged in

accordance to the provisions of GST Act. 2017.& Up to date Professional tax clearance challan to be accompanied with the Technical Bid document. & and Bank Draft of both Earnest Money and Cost of Tender Form.

**In another envelop marked as “B” (for “Financial Bid”)**

Contains properly filled up **Format “Y”** with quoted percentage rate both in figures and words clearly. Both the envelopes should be super scribe as “A” (for “Technical bid”) or “B” (for “Financial Bid”) including NIT No. and SL No. of the work and both the envelopes must be put in one Big envelop of appropriate size. This envelop must be addressed to the Block Development Officer, **Bolpur-Sriniketan Development Block ,Sriniketan** and super scribe with the NIT No. & Sl. No of the work and drop to the Tender Box kept in the office chamber of the undersigned. At first the envelop marked as “A” (Technical bid) will be opened and then these will be scrutinized, if **QUALIFIED** only then the next envelope marked as “B” (Financial bid) will be opened. **The undersigned is reserved to right to accept the lowest rate or reject any or all tender/ tenders without assigning any reason thereof.**

**Special Terms & Condition of this Tender:-**

1. Last date of submission of tender documents: 04/06/2019 (upto 2.00 pm)
2. Date & time of opening sealed tender: 04/06/2019 (at 3.00 p.m)
3. Time of completion :- As mentioned in the annexure “X”.
4. Maintenance period :- As mentioned in the annexure “X”
5. Time is the essence of contract. The successful Tenderer must complete the work within the time specified for completion. **No extension of time will be allowed except in special case. If any Agency fails to complete the work within stipulated time, the Work order /Supply order issued in his favour will be cancelled without assigning any reason thereof.** The undersigned may also proceed to get the balance work completed by any other means including through other Agency. The excess expenditure, if any, due to such a step would be recoverable from the unpaid bills/Earnest money deposite /security deposit of the Tenderer. **As per rule; Clause (2) will be applied to the defaulting Agency.**
6. The authority shall straightway reject the price-bids which may appear to be absurd in terms of rates and with the mala-fide intention of competition only. Withholding the offer of price en-masse shall be construed as a deliberate action as to jeopardizing the speedy execution of the scheme and such bidders shall be black-listed for the future course of Tenders of undersigned.
7. This is apart from any other penal measure the unsigned may take, including **blacklisting of the Contractor/Supplier, forfeiture of earnest money etc.**
8. The Security money noted against the name of the work @ **10%** only will have to be deposited in the form of **Bank Draft** in favour of the undersigned. The earnest money will be converted into security money after acceptance. **The security money will be released after three month for supply /other works, if there is no complain against the said work.** The earnest money of the unsuccessful tenderers will be refunded after acceptance of Tender by the undersigned.

9. The rate should be quoted in **percentage both in figures as well as in words**. If the tender less amount is more than **15.0 %** than the estimated amount put to tender, an analysis of the tendered amount would have to be submitted with the tender form.
10. Incomplete tender will be rejected summarily. The successful Tenderers will have to execute a formal agreement on a **Non-Judicial Stamp** Paper worth Rs. **10/- (Ten)** on the date of issue of work order / supply order.
11. The work will have to be done as per approved Plan & Estimate, also as per specification and per direction of Engineer-in-Charge. All materials have to be arranged by Contractor as per specification and duly approved by the concern Engineer –in- Charge. The rejected materials should be removed by the Agency from the site at his own cost within 24 hours from the issue of such order.
12. All rates shall be inclusive of all charges, royalty, toll charges, cess, carriage, I.T, VAT etc.
13. Before starting the work, the work site must be dressed and cleared by cutting all sorts of jungle, shrubs etc. For which no extra payment will be made.
14. The successful tenderer will have to start the work within **three days** from the date of issues of supply order / work order after execution of formal agreement as per rule and will have to complete the work within the time allowed for completion.
15. No arbitration for the work will be admissible as per Government Order No. 3370-(a) dated 20/03/1987 (Rules 19 of PWD (Roads) 1987).
16. Contractor has to abide by the rules & regulation as per PWD from 2911(i), (ii) as applicable. The rates quoted by the Contractor should be given in figure as well as in words.
17. **Payment will be made as per availability of fund. No payment of extra work beyond the restricted amount will be made till the fund is received from the authority. The payment will be made as per Govt rule.**
18. Decision of the authority will be final & binding on Contractor in case of any dispute.
19. Contractor has to arrange at his own cost, to display sign. Board/Display at the site before starting the job
20. If the last date of submission of tender is declared as holiday, the tender will be received on next working day up to stipulated time.
21. The tenders received after the due date and time and any change in quotation after opening of the tender will be summarily rejected. The office will not be responsible for the loss of tender form or for the delay in postal transit
22. Any conditional tender will be treated as informal.
23. Before submission of tender the contractor / supplier must visit the work site to judge the local conditions from all corners and no plea / complain about the site will be entertained afterwards. It will be presumed that the agency offered the tender after reviewing entire position of the work site where supply is to be made. The tenderers are requested to inspect the site condition of works, availability of materials, and labours before submission of tender necessary variation

of drawing and specifications as per site conditions may be made as per instruction of Engineer-in-Charge.

24. This end will not entertain any loss of damage due to transit /theft/natural calamity. Claim for idle labour from contractor will not be entertained under any circumstances. No claim will be entertained for any increase in Railway freight and market price. No claim will be entertained under circumstances. No claim will be entertained for any increase in any kind of freight and market price.
25. Acceptance of **lowest rate is not obligatory** and undersigned reserves right to **accept or reject** any or all of this NIT without assigning any reason whatsoever and also split up the tendered work to **more than one Tenderer** in the interest of the scheme execution. The decision of the Tender Committee is FINAL.
26. Photographs of different view of works and display on wall of schematic details are mandatory.
27. The successful Tenderer will have to abide by the provisions of West Bengal Contract Labour (Regulation and Abolition) Rules.1972, as will be enforced from time to time. If no labour license is obtained and produced by the contractor payment will be withheld.
28. This Notice shall form part of terms and conditions of tender and the Participants shall be

bound to abide by them



**Block Development Officer  
Bolpur-Sriniketan Development Block  
Sriniketan : Birbhum.**

Memo No: 1152 /1(8)/BSB/2019

Dated: - 28.05.2019

Copy forwarded for information and with a request to arranged wide publicity to:

1. *The District Magistrate, Birbhum.*
2. *The S.D.O Bolpur, Birbhum*
3. *The D.P. & R.D.O, Birbhum, Suri, Birbhum.*
4. *The Jt B.D.O, of this Block*
5. *J.E(RWP) of this Block*
6. *H.C cum A/C of this Block*
7. *Cashier cum store Keeper of this block.*
8. *Office notice board.*



**Block Development Officer  
Bolpur-Sriniketan Development Block  
Sriniketan : Birbhum.**

**Annexure-Y**

**FORMAT-Y**

- 1) Name of the Office :Office of the Block Development Officer, Bolpur-Sriniketan  
Development Block
- 2) NIT No. & Date .....  
With Memo No & Date : .....
- 3) Name of the work : .....  
.....
- 4) Name of Agency :.....
- 5) Address : .....  
.....
- 6) Mobile No. :.....
- 7) Cost of Tender form :..... Date.....
- 8) Amount of Earnest Money..... Draft No..... Date.....
- 9) Rate offered as a whole unit by me as per scheduled rate: .....  
(Both in figure and words)
- 10)I/We am/are agreed to participate the above work after obtaining work order from the  
office and work will be executed as per terms and condition that will be imposed by the  
tendering authority.

.....  
Signature of the Agency with date