



**BID DOCUMENTS
FOR
LAB ARTICALES - NTEP**

F.Y:2021-2022

**UNDER CHIEF MRDICAL OFFICER OF HEALTH, NTEP
RAMPURHAT HEALTH DISTRICT**

**GOVT. OF WEST BENGAL
DEPARTMENT OF HEALTH & FAMILY WELFARE
SAMITY
CHIEF MEDICAL OFFICER OF HEALTH, NTEP
RAMPURHAT HD**



Government of West Bengal
Office of the Chief Medical Officer of Health
Rampurhat Health District
Rampurhat, Birbhum

Memo No. RPHHD/DH&FWS/185
/2021

Dated: 21/01/21

NOTICE INVITING E TENDER OF SUPPLY OF RNTCP (LABORATORY) ARTICLES FOR
NTEP FOR THE YEAR 2020-2022 BY THE CMOH, RAMPURHAT HEALTH DISTRICT
RAMPURHAT, BIRBHUM
(Through Pre-qualification)
(Submission of Bid through NIC e tender portal)

CMOH, District Health & Family Welfare, Rampurhat Health District invites bids through E- tenders in two bid systems (Technical and Financial Bid) for the work "**Supply of NTEP (Laboratory) ARTICLES FOR HEALTH PROGRAMMES**". For details and downloading of tender, interested parties may please visit website: <https://wbtenders.gov.in> (Organization-Health & Family Welfare Department). For any further assistance, please visit o/o the CMOH, Rampurhat Health District during office hours.

1. **GENERAL INSTRUCTIONS:**
In the event of e-filing, intending bidder may download the tender documents free of cost from the website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate or from the Health & Family Welfare Department's website www.wbhealth.gov.in
2. **SUBMISSION of BIDS:**
Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed by the Company personnel only (having Authorization from the company management) in the website <http://wbtenders.gov.in>. All papers must be signed submitted in English language with Page Marking.
3. **Time Schedules for the e-tender:**
The time schedule for obtaining the bid documents, pre bid meetings, registration with the tendering authorities, the submission of bids and other documents etc. will be as per the list provided, as given below.
4. **Deposition of Earnest Money:**
a) **Net banking** (any of the banks listed in the ICICI Bank gateway) in case of payment through ICICI bank Payment Gateway.

- b) **RTGS/NEFT** in case of offline payment through bank account of any bank .

4.1. Payment by Net Banking:

- a) On selection of net banking as payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a UNIQUE ID) where he will select the bank through which he/ she wants to do the transaction.
- b) Bidder will make payment after entering his/her Unique ID and password of the bank to process the transaction.
- c) Bidder will receive a confirmation message regarding success / failure of the transaction.
- d) If the transaction is successful, the amount paid by the bidder will get credited in the respective pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD / Tender fees.
- e) If the transaction is failure, the bidder will again try for payment by going back to the first step.

4.2. Payment through RTGS/ NEFT:

- a) On selection of RTGS/NEFT as the payment mode , the e-procurement portal will show a pre-filled challan having details to process RTGS/NEFT transaction.
- b) The bidder will print the challan and use the pre-filled information to make RTGS / NEFT payment using his bank account.
- c) Once payment is made , the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT / RTGS process to complete , in order to verify the payment made and continue the bidding process.
- d) Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
- e) But if the payment verification is unsuccessful, the amount will be returned to bidder's account.

4.3. Refund / Settlement Process:

- a) After opening of the bids and technical evaluation of the same by the tender inviting authority (TIA) through electronic processing in the e-Procurement portal of the State Government, the TIA will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web service.
- b) On receipt of the information through e-Procurement portal , the Bank will refund, through an automated process , the EMD of the bidders disqualified at the technical evaluation to the respective bidder's bank account from which transaction was made. Such refund will take place within T+2 Bank Working Days (Where T means the date on which information on rejection of bid is uploaded to e-Portal by the TIA.)

c) Once the Financial bid evaluation is electronically processed in the e-Procurement Portal, EMD of the technically qualified bidders other than that of L1 & L2 bidders will be refunded, through an automated process, to the respective bidders' bank account from which payment was made. Such refund will take place within T+2 Bank working days. However, the L2 bidder should NOT BE REJECTED till the LOI (Letter of Intent) process is successful .

d) If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement Portal, EMD of the L2 bidder will be refunded through an automated process, to the his bank account from which payment was made. Such refund will take place within T+2 Bank working days.(Here T means the date on which information on Award of Contract to the L1 bidder is uploaded in the e-Procurement Portal by the TIA)

e) As soon as the L1 bidder is awarded the contract and the same is processed electronically in the e-Procurement Portal:-

f) EMD of the L1 bidder for tenders of the State Government Offices will automatically get transferred from the pooling account to the State Govt. Deposit head " 8443-00-103-001- 07" through GRIPS along with the bank particulars of L1 bidder.

ii) Such transfer will take place within T+1 Bank working Days (Here T means the date on which Award of Contract is issued)

iii) All refunds will be made mandatorily to the Bank A/C from which payment of EMD was initiated.

SUBMISSION OF THE TENDERS:

(The tender is to be submitted in a Two Bid System.)

5. TECHNICAL PROPOSAL:

"**BID A**": Technical Documents:

STATUTORY COVER, containing the following documents:
(**SINGLE FILE MULTIPLE PAGE SCANNED**)

A	Copy of NEFT of Rs 15,000/- (Fifteen Thousand only) as Earnest Money for the whole tender. Or EMD exemption NSIC Certificate/SSI (MSME) ACKNOWLEDGEMENT must be submitted.
B	CHECK LIST in the prescribed format
C	Application in the prescribed format given in Annexure I

6. OTHER-STATUTORY Containing the following documents:

(a) Company Specific Technical Documents:-
(**SINGLE FILE MULTIPLE PAGE SCANNED**)

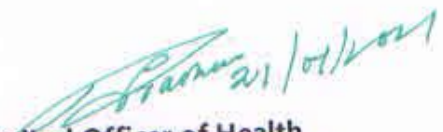
SL NO	CATEGORY	SUB CATEGORY	SUB CATEGORY DESCRIPTION
A.	CERTIFICATES	CERTIFICATES	Pan Card of Bidder
			IT acknowledgement & Returns of last 3 financial years
			Valid 15 digits Goods & Services Tax payer identification number (or provisional) registration certificate (GSTIN) under GST act 2017 and also VAT/ CST registration

			certificate Along with paid challan if any as reflected in the online return
B.	COMPANY DETAILS	COMPANY DETAILS 1	TRADE LICENCE 2019-20/2020-21 enlistment from competent authority as Supply of Laboratory Articles (NTEP)
C	CREDENTIALS	CREDENTIAL 1	Supply of Laboratory Articles [RNTCP] who have done such type of job and satisfactory supply of thereof of order value of Rs. 3,00,000/- (rupees three lakhs only) in a single work order within last 3 FY OR Rs. 1,00,000 (rupees one lakhs only) in a single work order (within last 3 FY) each year. [Credential certificate(s) along with order copy should be uploaded.]
D.	FINANCIAL INFO	P/L & BALANCE SHEET	P/L & Balance sheet of last three FY N.B.- Net worth of last financial year should be positive.

(b). **"BID B": FINANCIAL COVER:- BOQ**

The folder as "Financial Bid" shall contain: Base Rate per Accounting Unit
(exclusive of GST to be quoted.)

7. All participants must submit the specimen copy of every lab articles at pre bid meeting which has to be passed in terms of specification of the material maintaining the quality. In case it is found that the material is not satisfactory in terms of specification & quality, technical committee deserves the right to cancel the bid of the particular agency.


Chief Medical Officer of Health
Rampurhat Health District, Birbhum

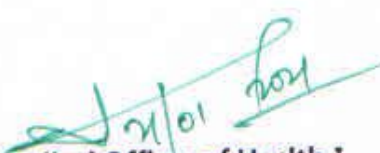
Dated:

Memo No. RPHHD/DH&FWS/

Copy forwarded for information, to

1. Director of Health Services, Govt. of West Bengal
2. Joint Director of Health Services, (HA Branch), Govt. of West Bengal
3. Sabhadhipati, Birbhum Zilla Parishad
4. District Magistrate, Birbhum
5. MSVP, Rampurhat Govt. Medical College and Hospital [with a request for wide circulation through Notice Board
6. C.A. to Sabhadhipati [with a request for wide circulation through Notice Board/ Website]
7. Nezarath, Deputy Collector, Birbhum. [with a request for wide circulation through Notice Board/ Website]

8. Sastha Karmadakshya, Birbhum zilla Parishad
9. S.D.O.Rampurhat
10. Deputy CMOH-I Rampurhat Health District
11. Deputy CMOH-II Rampurhat Health District
12. Deputy CMOH-III Rampurhat Health District
13. District Informatics Office, NIC, Birbhum [with a request for wide circulation through Notice Board/ Website]
14. District Information & Culture Officer, Birbhum
15. System Co-ordinator, IT Cell, Dept. Of Health & Family Welfare. WB [with a request for wide circulation through Notice Board/ Departmental Website]
16. Head Clerk of this Office


**Dy. Chief Medical Officer of Health-I
Rampurhat Health District, Birbhum**