



**Government of West Bengal,
Office of the Chief Medical Officer of Health,
Rampurhat Health District,
P.O. - Rampurhat, Dist- Birbhum,
P.I.N. - 731224.**

Memo No : Estt./2021/ 139

Date: 25.02.2021

NOTICE INVITING QUOTATION (Box Tender with Wide Publication)

Sealed quotation is hereby invited from the reputed firms/agencies having capacity for supplying of Stationery & Miscellaneous Articles for one year from the date of acceptance. It may be extended for further period by the undersigned on satisfactory quality of supply.

The list and Specification of the articles is enclosed herewith.

The rate should be quoted for each item not exceeding rate of M.R.P. Quotation should quote the specification, size and make brand of each article along with trademarks and mentioning the rates inclusive of all taxes in figure and words.

The quotation should be accompanied with copy of up to date Income Tax return, PAN, Trade License, G.S.T. Registration Certificate/Up to date GST return failing which the quotation will be rejected.


The quotation in sealed cover superscripted "QUOTATION FOR STATIONERY ARTICLES" is to be addressed to the Chief Medical Officer of Health, Rampurhat HD, Old Outdoor Campus, Rampurhat, Birbhum, Pin -731224, West Bengal. Quotation paper is to be dropped in the quotation Box which will be available in the office of the undersigned up to 04/03/2021 till 4 pm and will be opened on the next day at 11 pm. in presence of the quotation. The bidder's are is requested to submit the samples which are not under trade mark as per list at the time of opening. Without proper samples quotation paper will be cancelled. The firm should have credential of this type of article supply of Rs.60000/- (Rupees Sixty thousand) only per annum.

The undersigned reserves the right of rejecting or accepting any quotation as a whole or part thereof without assigning any reason whatsoever.

The successful quotation will have to execute an agreement on a non - judicial stamp papers of Rs. 10/- (Rupees Ten) only as undertaking to supply the articles as per accepted rates throughout the period mentioned above.

The tender will remain valid for up to 31/03/2021 from the date of execution of the agreement. It may be extended for further period on satisfactory quality supply.

Encl: Stationery Articles.


Chief Medical Officer of Health
Rampurhat HD, Birbhum
Rampurhat, Birbhum


25/2/21

Memo No. Estt./2021/ 139/2(15)

Dated:

Copy forwarded for information and necessary action to:-

1. CA to Sabhadhipati, Birbhum.
2. CA to the District Magistrate, Birbhum.
3. The ADM General, Birbhum.
4. The SDO, Rampurhat HD
5. The Dy. CMOH-II/ Dy. CMOH-III/ ACMOH, Rampurhat HD
6. The Accounts Officer & Treasurer, Rampurhat HD
7. The DPC, Rampurhat HD
8. The DAM/ A.O., Rampurhat HD
9. The DIO, NIC – with the request to publish this Tender notice in the www.birbhum.nic.in
10. The State IT Cell , Dept. of Health and Family Welfare, Swasthya Bhavan, Kolkata-91 with the request to publish this Tender notice in the official website of Swasthya Bhawan.
11. DPMU Staff all
12. General Section, CMOH Office
13. Notice Board of the CMOH office
14. Notice Board of the PMU Section
15. Office copy.

**Chief Medical Officer of Health
Rampurhat HD, Birbhum**

(Signature)
25/2/21

Stapler big size HP-45(24/6 pin)	3pc
Stapler medium size HD-45(24/6 pin)	4pc
Stapler pin (kangaroo) big size 24/6	1 box
Stapler pin (kangaroo) medium size 24/6	1 box
Envelope (cloth coated)12x6 inch	50 pc
Envelope (cloth coated)14x10 inch	50pc
Envelope (cloth coated)12x10 inch	50pc
Envelope (brown 6x12 inch)	100 pc
Envelope (brown 11x5 inch)	100 pc
Pencil-camlin/apsara HB	1 box (10pc)
Pencil sharpener	10 pc
Pencil eraser	10 pc
Ball pen blue	10 pc
Ball pen black	10 pc
Ball pen red	10 pc
Pen green (luxar)0.5	10 pc
Highlighter pen-faber castell(yellow)	5 pc
Highlighter pen-faber castell(green)	5 pc
Permanent marker pen	5 pc
A4 paper 70 GSM	10 ream
A4 paper 90 GSM	10 ream
Legal paper 75 GSM	2 ream
Paper weight-good quality	20 pc
Cello tape-big(good quality)1 inch(60 yard)	5 pc
Cello tape-small(good quality)1.2 inch(60yard)	5 pc
Cobra file-good quality	50 pc
Two folder tag-good quality	1 dozen
Hand wash lifebuoy-80ml	10 pc
Vim liquid (500 ml)	2 pc
Colin liquid (500ml)	3 pc
Printer Cartridge 12A HP(original)	1 pc
Printer Cartridge 88A HP(original)	4 pc
Printer Cartridge Canon 925(original)	1 pc
HP pendrives-64GB	3 pc
King quality pin (needle point)	5 box
Gem clip	1 box (10 pc)
Stamp pad (110mm x 69mm)	6 pc
Stamp pad ink (60ml)	5 pc
Cloth Duster	20 pc
Candle	1 box
Chair Towel	10 pc
Chair Towel band	10 pc
Fevigum stick	10 pc
Fevigum lequied	10 pc
Room freshener	2 pc
Paper clip	20 pc
Pencil Battery (use for watch)	12 pc
Pencil Battery (use for AC remote)	12 pc
Pencil battery (use for computer mouse)	6 pc

Chief Medical Officer of Health
Rampurhat Health District
Rampurhat, Birbhum

@ 25/2/21