



Government of West Bengal  
Directorate of Micro, Small & Medium Enterprises,  
Office of the General Manager, District Industries Centre,  
Suri Commercial Complex (1<sup>st</sup> floor),  
P.O.- Suri, Dist.- Birbhum Pin-731101  
Email Id- [dic.bir007@gmail.com](mailto:dic.bir007@gmail.com)

**NOTICE INVITING TENDER FOR ESDP TRAININGS**

Sealed tender are invited from the reputed Agencies/NGO/Government polytechnic with professional competency and experience for the field of following courses under Entrepreneurs Skill Development Programme for 8 weeks(5 days per week) and 25 nos. of trainees for each course.

- 1) Cosmetology & Beautician Course.
- 2) Air Conditioner Servicing.

Last date of application : 22/11/2019 upto 3.00 p.m.  
Tender opening date : 22/11/2019 at 4.00 p.m.

**A. For Technical Bid**

1. The Bidders have to impart the skill development training at any place of Birbhum District.
2. Registration Certificate of NGO/Agency and its objectives. For NGO/Agencies have to be empanelled under Utkarsha Bangla.
3. Annual Report and Audited Statements of accounts of the NGO/Agency for the last 1(one) year.
4. For selection of Agencies Master Trainer's qualification will be given top priority
5. Training will be started as per direction of the General Manager, District Industries Centre, Birbhum. Overall minimum cost will be considered.

**B. For Price Bid**

Applicants have to submit price bid in the form of proposal along with estimate cost with detail breakup as per Annexure-I, separately for individual training course.

Price Bid will be considered after qualifying of Technical Bid.

**N.B. All bidders are requested to remain present on tender opening date and time at DIC, Birbhum.**

  
General Manager

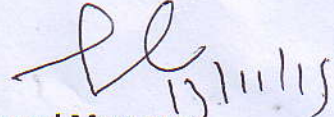
District Industries Centre  
Birbhum

Date: 13/11/2019

Memo No. 1004(5)/ESDP/DIC/BIR/19-20

Copy forwarded for information to:

1. The Sabhadhipati, BZP, Suri, Birbhum.
2. The District Magistrate, Birbhum, P.O. Suri, Birbhum.
3. The DICO, Birbhum with request to give it wide publicity at local News papers.
4. The NIC, Birbhum with a request to upload in the Govt. Website.
5. Notice Board.


  
General Manager

District Industries Centre  
Birbhum

**ANNEXURE-I**

Sl No.	Particulars	Duration of Training	Number of trainees	Expenditure (Rs.)
1.	Cost of Advertisement and Publicity	8 weeks (5 working days per week)	25nos.	
2.	Selection of trainees			
3.	Inauguration and Validation			
4.	Rent for Training Centre			
5.	Professional fees for Experts			
6.	Technical Input including Raw Materials for Practical Training			
7.	Cost of Course Material i.e. Folder, Pen, Pad, Certificate, Banner, Photography, Documentation, etc.			
8.	Honorarium Payable to outside faculty or resource persons			
9.	Refreshment for the trainees			
10.	Institutional charges for organizing training programme			
11.	Contingent expenditure including monitoring & follow up by DIC Officials			
			Total	

\* Trainer must be from reputed organization and certificate to be produced.

  
13/11/19  
**General Manager**  
**District Industries Centre**  
**Birbhum**