



Paschim Banga Sarva Siksha Mission  
District Project Office  
Birbhum



Memo No. 192.../IED/PBSSM/ Bir.

Dated, Suri, the 04/07/2019.

From : The District Education Officer,  
Paschim Banga Samagra Siksha Mission, Birbhum.

To : The District Informatics Officer,  
Birbhum

**Sub: - N.I.T for Re-Tender of involvement of Non-government Organization for IED activities.**

Sir,

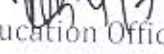
Enclose the Notice of Re- tender for involvement of NGOs(Non-government Organisation) at district level to undertake some I.E. related Specific activities in the context of Right to Education act-2000 and RPWD act-2016 sending for N.I.T.

In this above, I am requested to do the same for the purpose.

Thanking you.

Yours faithfully,

Encl: as stated above.

  
District Education Officer  
Paschim Banga Samagra Siksha Mission, Birbhum.


Memo No. 192.../1-3(27)/IED/PBSSM/ Bir.

Dated, Suri, The 04/07/2019.

Copy forwarded for information and taking necessary action to:

- 1) The State Project Director, PBSSM, Bikash Bhaban(2<sup>nd</sup> floor), Salt lake City, Kol-91.
- 2) The District Education Officer, All District, PBSSM with request to float the tender on his/her notice Board.

Make over a copy to CA to the DM, Birbhum / ADM (D), Birbhum.

  
District Education Officer  
Paschim Banga Samagra Siksha Mission, Birbhum

## **Paschim Banga Samagra Siksha Mission, Birbhum**

**Notice inviting Tender for involvement of NGOs (Non-Government organisation) at district Level to undertake some I.E. related Specific activities in the context of Right to Education act-2000 and RPWD act-2016. (Re-Tender)**

Tender Notice for the service of renowned experienced non-government organisations (having working experience, expertise and good track record in the field of disability area particularly and specifically on dealing children visual Impairment, Corrective surgeries, Low vision assessment and supply of low vision aids, Hearing aid repairing, ear mould fabrication, Sign language training extension of Therapeutic support etc. is expected to be tapped and utilized at grass root level.

In view of that, to extend IE intervention selected support services towards the CWSN at the grass root level of this district in a more focus way, through renowned NGOs as follows:-

- 1) **The expertise of experienced district/State level Non-government organisation(s) should be selected with following Criteria:-**
  - a) Firstly, the concerned NGOs should have prerequisites to be selected for the purpose only those Non-government organisation may be eligible to apply who have:-
    - 1) Registration as per Indian Society Registration act 1961.
    - 2) Working experiences at least five years in disability field.
    - 3) Registration of the organisation persons with disability act-1995.
  - b) Secondly, NGOs should have qualified Rehab. Professionals ( Like deferent Therapists, Psychologist, Audiomatrist, Optomatrist, and sign language Instructor, Earmould technician etc as per prescribed qualification of Rehabilitation Council of India of MSJE, GOI for the same/ or they may hire their service to deploy for the purpose. AND befitted qualification of medical practitioners as has been prescribed by the medical council India. However, manpower availability criteria may be varied on type of activities going to be assigned to them to undertake the programme at grass root level.
- 2) **Proposals (along with Physical & financial involvement) is invited from eligible experienced organisations on following activities:**
  - A) Extension of Therapeutic support services to the CWSN through Multipurpose Resource Centres at CLRC/Resource rooms as the case may be across the district out of Budget. (Physiotherapy, Speech Therapy, Psychological Counselling . Approved AWP & B-2018-19 is Rs.2,50,000/-. The Tendered Rate for per day Rs.1000/- per therapy per day.
  - B) Identification and assessment of Children with Low vision not yet identified, providing low vision aids as would be required and extending corrective surgeries as per need. Tenderd amount is for assessment camp ,per camp is Rs.5000/-.
  - C) Extension micro interventional support service (Assessment and repairing of Hearing aids) to the Children with Hearing Impaired including Aetiological assessment, ear mould fabrication (need based). Tendered amount is Rs.5000/- per camp, repairing of Hearing aid Rs.100/- each, Fabrication of Ear mould Rs.250/- each.
  - D) Orientation of teachers on Sign language. Tendered amount is Rs.1500/- per camp.
- 3) **Details of Services Provided by the NGOs and days involvement thereof :**

Enclosed Annexure-I

4) Terms and conditions:

- a) The authority in the District Project office (DPO) in the Samagra Siksha Abiyan is sthe District Directors, SSA.
- b) The District Project Director (DPD) is not bound to accept always the lowest offer rate(s) and reserve the right to accept any or all proposal without assigning any reason whatsoever, The authority also reserve the right also split amongst the NGOs if deem fit and expedient without assigning any reason, whatsoever.
- c) Rates should be quoted by the intending NGOs in both figures and words and in accordance with the above criteria, mentioning the completion time. Details break up rate(s) is required to be mentioned in the offer.
- d) Corrections, if any in the offer should be initiated and dated by the NGOs before submission of offer. Each page of the offer documents must be signed by the authorized Signatories of the concern NGO.
- e) An amount of Rs.25,000/-need to be deposited in favour of District Project Officer, Samagra Siksha Mission(SSM) during submission of proposal as earnest money. Earnest money will ;be subsequently converted into security deposit in case of successful bidders Security deposit will be 2% of the work value.
- f) Canvassing may any form or for any pecuniary interest is strictly prohibited and the rate submitted by the NGO, who resorts to canvassing shall be summarily rejected without any further correspondence.
- g) The final approval of selected NGOs will be given by the State Authority.
- h) Successful NGOs shall allow the authorized representatives of the DPO to visit its office as and when necessary.
- i) The Authority reserves the right to review the performance of NGOs periodically through its authorised representatives, having expertise in the field. If on review, performance of any NGO is found to have been dissatisfactory, the authority shall reserve the right to cancel the agreement with the concerned NGO and decision thereon of the authority shall be final and binding upon the NGO.
- j) Incomplete applications or applications received without the desired documents shall be summarily rejected, without making any further reference/correspondence.
- k) For any kind of dispute- Kolkata High court will be the jurisdiction of the agreement.
- l) Application must be submitted in the official Pad of the NGO(format attached herewith) duly addressed to the District Project Officer, Samagra Siksha Mission, Birbhum, Proshasanik Bhaban(3<sup>rd</sup> flr.), Po.-Suri, District.-Birbhum, Pin Code:-731101, signed by the authorised signatory mentioning clearly his contact number, exact postal address of the NGO and E-mail address. If any etc.

Last date for receipts of Application is within 22.07.2019 up to 3.00 p.m. The Applications will be opened at 4.00 p.m. on the same day. Only authorised representatives of participating NGOs may remain present during enlisting of applicants.

For any further clarification, applicant may contact the DPO, SSM of Birbhum, Proshasanik Bhaban(3rd flr.) Suri, Birbhum in any working day in between 11.00 a.m. to 3.00 p.m.

m) The recommendation of the district committee on the engagement of NGOs to be placed to State Authority for approval.

**5) Application format:**

Enclosed in Annex-II

**6) Tenure of involvement:**

a) Initially NGO will be selected for one year.

\*NGO having good performance may be continued for the next year.

b) Separate proposal to be invited by the district in the next year to select new NGOs. ( This involvement of NGOs/Resources Shall be purely temporary and payment may be made session/assignment basis).

**7) Monitoring Mechanism of the activities would be assigned to NGOs:**

Monitoring of NGO(S) mediated activities shall be closely monitored at different levels as per the following:-

- a) At CLRC level the NGO mediated IE related activities would be undertaken under the immediate supervision of the CPCs of concerned CLRCs.
- b) Existing Special Educators of the concerned CLRCs would be effectively involved with the implementation.
- c) The overall Programme of the District would be looked after from the office of the DPO,SSM and concerned District Coordinator IED would be entrusted to coordinate to make liaison with stakeholders of the entire Programme for its effective implementation.

  
District Project Officer  
PBSSM, Birbhum

## SERVICE TO BE PROVIDED BY THE NGOs an days involvement thereof:-

Sl.No.	Name of activity	Proposed area of intervention/Support services are expected from the agencies
01.	Extension of therapeutic Service at MRC/Resource Rooms under CLRC/CRC	<ol style="list-style-type: none"> <li>1. Therapeutic services (Physio, Speech, Counselling may be extended as per needs of Challenged Student) from Resource Room/Multipurpose Rehabilitation Centre.</li> <li>2. Feasibility of extending such therapy needs initially covering at least in one Resource Room/Multipurpose Rehabilitation Centre.</li> <li>3. At Resource Rooms/Multipurpose Rehabilitation Centres Services of Physiotherapist/Speech Therapist/Rehabilitation Therapist to be provided bt the agencies</li> <li>4.The resource support may have to be provided three in therapist providing support in specific dates would be chalk out from the District Head office.</li> </ol>
02.	Identification for Visual Impaired Children through camps yet not identified and extending corrective surgeries and supply of low vision aids as per need and aids as per actual requirement.	<ol style="list-style-type: none"> <li>1. Participation of Professionals in Assessment camps organised by the District Office at Block/Sub district level.</li> <li>2. Extension of Need base Corrective surgeries for Selected CWSN.</li> <li>3. Supply of Need base aids and appliances for the identified Low vision Children.</li> </ol>
03.	Extension of Micro interventional support to the children with Hearing Impaired including minor repairing of Hearing aids.	<ol style="list-style-type: none"> <li>1) Participation in the assessment camps organised by the DPO at Block/CLRC level.</li> <li>2) Minor Repairing of Hearing Aids(Need based) repairable Hearing aids collected from the CLRC and delivered. <ol style="list-style-type: none"> <li>a) Servicing of BTE hearing aids</li> <li>b) Checking the electro aquatic property of hearing aids</li> <li>c) Selection &amp; fitting of digital hearing aid.</li> </ol> </li> </ol>
04.	Orientation of teachers on sign language	<ol style="list-style-type: none"> <li>1. Considering Orientation of the teachers would be done by the district authorities as per needs. Technical expertise provided by the agencies for the purpose.</li> </ol>

## Application format for deployment of NGOs on IED activities

1.	Name & complete Address of the organisation															
2.	Date of Establishment															
3.	Nature of Organisation															
4.	Brief History and its objectives															
5.	Registration No. of Organisation under Society Regn,act-1961(Enclosed Xerox copy)															
6.	Reg. No. of PWD act-1995(Copy enclose)															
7.	Details about work experience in disability field(Copy enclose)															
8.	Details of working experience with SSA activities															
9.	Whether the NGO run in his own/rented building															
10.	Whether NGO conducting training programme for man power development(If so, details to be attached)															
11.	Details Staffs working mention Professional qualification and experience against each															
12.	Documents: a) Annual report including audited accounts for last three years. b) Constitution/Bye laws of NGO. c) Construction of Board of management and particulars of each members d) Copy of PAN card of the org. e) GST Reg.Certificatye. f) Photo copy of Pass Book/Bank Statement															
13.	Mention activity along with rates of each camps/seating of Therapists/Serviceing of each hearing aids/Corrective Surgery/Each Low vision aids/Spectacle	<table border="0"> <thead> <tr> <th><u>Activity</u></th> <th><u>Rate</u></th> </tr> </thead> <tbody> <tr> <td>a)Therapy per day</td> <td>Rs. _____</td> </tr> <tr> <td>b)Identification per camp</td> <td>Rs. _____</td> </tr> <tr> <td>c)Per Corrective Surgery</td> <td>Rs. _____</td> </tr> <tr> <td>d)Per low vision aids</td> <td>Rs. _____</td> </tr> <tr> <td>e) Per Spectacle</td> <td>Rs. _____</td> </tr> <tr> <td>f) Per Sign Language Camp</td> <td>Rs. _____</td> </tr> </tbody> </table>	<u>Activity</u>	<u>Rate</u>	a)Therapy per day	Rs. _____	b)Identification per camp	Rs. _____	c)Per Corrective Surgery	Rs. _____	d)Per low vision aids	Rs. _____	e) Per Spectacle	Rs. _____	f) Per Sign Language Camp	Rs. _____
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f) Per Sign Language Camp	Rs. _____															
14.	Details of D/D of amount Rs.25,000/-in favour of District Project Officer,PBSSM,Birbhum															

Date: \_\_\_\_\_

Sign of authorised signatory with official seal