

**Government of West Bengal**  
**Office of the Deputy Director of Horticulture, Birbhum**  
**Prashasan Bhavan, 3<sup>rd</sup> Floor, Room No-413**  
**Suri, Birbhum**  
**TENDER NOTICE**

NIT No. 04/2017-18 Date 03.07.2017

Sealed tenders are invited from the bonafied Nurserymen engaged in production of saplings of different Fruit Plants through vegetative propagation from their own mother plants for supply of good quality grafted/budded Citrus (Sweet Orange) var.-Mosambi of suitable size to different blocks of Birbhum District of West Bengal. The Nurseryman interested to participate in the tender process may contact directly in the office of the undersigned or may visit the website of the [www.birbhum.gov.in](http://www.birbhum.gov.in) subject to the fulfillment of the terms and conditions of the Tender.

1. Name of work / supply : Supply of grafted/budded Citrus (Sweet Orange) var.-Mosambi plants in poly bag to Different Blocks in Birbhum District.
2. Nurseryman eligible to participate in the tender : Nurseryman engaged in production of Saplings through vegetative propagation having Accreditation from NHB, GOI and credentials of similar nature of Supply to the Govt. Organization in last three years
3. Earnest Money : Rs. 10000/- (Rupees Ten Thousand) only in the form of open Demand Draft in favour of 'District Horticulture Mission, Birbhum' from any Nationalized Bank, payable at Suri, Birbhum
4. Estimated number of plants for supply of the items : Citrus (Sweet Orange) variety-Mosambi  
**12750 Nos.**
5. Security Deposit : 10% of the value of "Supply Order"
6. Time of Completion for supply of the Plants : Within 21 days from the date of issue of the supply order.
7. Date, time and place of issuance of Tender Paper : From 10<sup>th</sup> July, 2017 to 14<sup>th</sup> July,2017 from 11-30am to 3-30pm from the office of the Deputy Director of Horticulture, Birbhum
8. Last date, time and place of dropping tender : 12.30pm. of 18<sup>th</sup> July, 2017 at the office of the Deputy Director of Horticulture, Birbhum in specified box
9. Date, time and place of opening of sealed tender : 01.00 pm of 18.07.2017 at the office chamber of the Additional District Magistrate (Dev.), Birbhum
10. Price of tender paper : Rs. NIL

Sd/-  
Deputy Director of Horticulture  
Birbhum

Memo No.: (7)/DDH/Bir'17

Date: 03.07.2017

Copy forwarded for information and necessary action to:

1. The Savadhipati, Birbhum Zilla Parishad, Birbhum
2. The District Magistrate, Birbhum
3. The Additional District Magistrate(Dev), Birbhum
4. Karmadhakshya, Krishi Sech o Samabay Sthayee Samity, BZP, Birbhum.
5. The DDA(Admn.), Birbhum
6. The DIO, NIC with a request to publish it in the district website
7. Office Notice Board for display

Deputy Director of Horticulture  
Birbhum

### **Terms and conditions:-**

1. Successful Tenderer shall have to execute an Agreement with the Office of the Deputy Director of Horticulture, Birbhum on a Non-judicial Stamp Paper of Rs. 100/- (Rupees one hundred) only within the date specified in the letter of intimation. The cost of Non-judicial Stamp Paper of Rs. 100/- is to be borne by the willing tenderer.
2. The intending Tenderer(s) shall have to furnish the attested copy of the documents related to Accreditation Certificate, Credential of work, VAT (if any), PAN, Trade License and other related documents.
3. The intending Tenderer(s) will have to mention the source of mother plants and the authority may check the same at any point of time.
4. No tender will be accepted without Earnest Money.
5. Each page of Tender shall be signed by the Tenderer before submission of Tender Paper.
6. The kind of supply must be written on top of the envelope.
7. Name & address of the tenderer and the item for which tender is to be deposited should be superscribed in block letters on the top of the envelope.
8. Supply of grafted/budded Sweet Orange in poly bags should be made to the different blocks of the District of Birbhum **upto Gram Panchayat Level** with the own cost of the successful Tenderer (The Block-wary allocation will be furnished with the Supply Order)
9. A supply order will be issued from the office of the undersigned after accepting the same. Tenderer must supply the item within stipulated time period as will be mentioned in the supply order, failing which his tender may be cancelled and earnest money will be forfeited. No hike of rates will be allowed later on.
10. The tenders, which do not fulfill any of the above conditions or incomplete in any respect, are liable to be summarily rejected. Any deviation from the standard as required if found any time by the authority, the same will have to be replaced within specified time.
11. Payment will be made from the Office of the Deputy Director of Horticulture, Birbhum in such a manner that 60% of the total payment will be made after getting satisfactory delivery report from the different Panchayat Samities and rest 40% amount will be paid 90 days after 1st payment considering the satisfactory Field Report from competent authority.
12. The entire quantity of the material should be supplied within 20 days after issuance of the supply Order.
13. The authority reserves the right to reject or accept any or all tenders without assigning any reason whatsoever.
14. The authority is not bound to accept the lowest tender. Acceptance / cancellation of the tender will depend solely on discretion of the authority and the authority is not bound to accept the lowest quotation if found unsuitable.
15. If the successful tenderer denies accepting the offer letter then his Earnest Money will be forfeited. In case of failure to complete the supply work within the stipulated time, his offer letter will be cancelled and Security Deposit will be forfeited without assigning any reason thereof.
16. In case of successful tenderer the Earnest Money will be released after successful completion of the supply to the concerned Gram Panchayat.
17. In case of successful tenderer, the Security Deposit will be deducted from the 1st bill of the 60% of the supplied value.
18. In the event of tender being submitted by a tenderer, it must be signed by each member thereof and in the event of absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so.
19. The Tenderer shall have to submit the attested photocopy of all related documents along with the tender paper.
20. All papers shall be verified with the originals.
21. The Security Deposit Money will be refunded after successful delivery of the items and getting satisfactory field report
22. Tenderer should supply the item as per required specification
23. No claim for any subsequent increase in market price of anything more than the rates offered / quoted by the Tenderer shall be entertained.

24. Rate quoted includes everything including transportation up to Gram Panchayat level, etc. and the tenderer will quote their rate accordingly.
25. The authority reserves the right to issue Tender Forms / Documents and accept or reject any tender thereof without assigning any reason whatever and not to be bound to accept the lowest tender.

### **Specification of plants to be supplied**

#### **Citrus (Sweet Orange)**

1. Planting material should be budded/grafted, true to type, healthy having sufficient rooting and roots are properly secured in 5" X 5" black polythene pack.
2. Plant should be true to type and disease free
3. Plant height should not be less than 1.5 feet (45 cm).

Two separate sealed envelopes addressed to the Deputy Director of Horticulture, Birbhum, one containing technical specification along with necessary documents and the other containing the commercial specification along with earnest money are required to be deposited superscribing the purpose clearly on the top of the sealed envelope(s). Both the sealed envelopes are required to be submitted inside one single envelop addressed to the Deputy Director of Horticulture, Birbhum and superscribing the purpose clearly on the top of the envelope. Technical specification will be opened first followed by commercial specification. The participants who will not be able to satisfy the technical specification his commercial bid may not be opened further.

#### **Commercial bid envelope will include**

- 1. Tender Form filled up**
- 2. Earnest Money (DD)**
- 3. Commercial specification filled up page**

#### **Technical bid envelope will include all other documents except above three.**

Earnest money amounting to Rs.10000/- (Rupees ten thousand) only is to be deposited by open Bank Demand Draft drawn in favour of District Horticulture Mission, Birbhum, payable at Suri, Birbhum along with tender documents, without which the tender(commercial bid) will be treated as cancelled. Earnest money of the successful tenderer will be kept in the office and will be released after completion of the supply of the item up to block level.

Sd/-  
Deputy Director of Horticulture  
Birbhum

To  
Deputy Director of Horticulture,  
Birbhum  
West Bengal

**Commercial Specification of the Tender Notice No. 04/2017-18 Date 03.07.2017**

Sir,

As per the above Tender Notice No. \_\_\_\_\_ dated \_\_\_\_\_ here I am submitting the Commercial Specification for planting material \_\_\_\_\_ [ Citrus (Sweet Orange) variety- Mosambi]

I am also enclosing here with an Open Draft of Rs. \_\_\_\_\_ in favour of the District Horticulture Mission, Birbhum as Earnest Money. (No. \_\_\_\_\_ dated \_\_\_\_\_ on \_\_\_\_\_ Bank, \_\_\_\_\_ Branch)

Rate offered for Citrus (Sweet Orange) variety- Mosambi.

(Including carrying up to Gram Panchayat level)

Rs. \_\_\_\_\_/plant (Rupees \_\_\_\_\_ only/plant)

I/We, on behalf of the Organization / Farm / Nurseryman viz., \_\_\_\_\_ hereby undertake to abide by the terms and conditions mentioned in the preceding paras. In case of default in complying with the terms and conditions my / our organization / Farm / Nursery shall be liable to any penal action including forfeiture of security deposit / payment of liquidated damage as decision may be taken by the Deputy Director of Horticulture, Birbhum.

Signature of Tenderer with  
Seal

Place:

Date:

To  
Deputy Director of Horticulture,  
Birbhum  
West Bengal

**Technical Specification of the Tender Notice No. 04/2017-18 Date 03.07.2017**

Sir,

As per the above Tender Notice No. \_\_\_\_\_ dated \_\_\_\_\_ here I am submitting the Technical Specification of the grafted/budded sweet orange (Mosambi)

1. Planting material should be budded/grafted, true to type, healthy having sufficient rooting and roots are properly secured in 5" X 5" black polythene pack.
2. Plant should be true to type and disease free
3. Plant height should not be less than 1.5 feet (45 cm).

I/We, on behalf of the Organization / Farm / Nurseryman viz., \_\_\_\_\_

\_\_\_\_\_ hereby

undertake to abide by the terms and conditions mentioned in the preceding paras. In case of default in complying with the terms and conditions my / our Organization / Farm / Nursery shall be liable to any penal action including forfeiture of security deposit / payment of liquidated damage as decision may be taken by the Deputy Director of Horticulture, Birbhum.

Signature of Tenderer with  
Seal

Place:

Date: