



# TARAPITH RAMPURHAT DEVELOPMENT AUTHORITY

(A Statutory Authority Under Govt. of West Bengal)

P.O. : Tarapith, Birbhum : 731233  
Phone : 03461 253499  
E-mail : ceotrda@gmail.com

Memo No.: 421/TRDA/2016-17

Date: 10-04-2017

**e-N.I.T. NO: -01/TRDA/2017-2018**

## FOR CONVERGENCE SCHEME

1. Executive Officer, TRDA (on behalf of Concerned G.P mentioned below) invites online percentage Rate tender from reliable, resourceful, bonafide and experienced firms / companies / individual contractors / Joint Ventures / Consortium, who have successfully completed the work of value not less than 40% of similar nature of works in a single contract within last 5 (five) years from the date of this NIT in any Govt. /Semi-Govt. / Govt. Undertakings / Autonomous Bodies / Statutory Bodies and Local Bodies is eligible for the under mentioned work:-

| Sl. No | Name of the work   | Put to Tender Amount | Earnest Money @ 2% (Rs.) | Price of Bid & Other documents (Rs.) | G.P     | Fund | Period of Completion (Days) |
|--------|--|----------------------|--------------------------|--------------------------------------|---------|------|-----------------------------|
| 1      | 2  | 3                    | 4                        | 5                                    |         | 6    | 7                           |
| 1      | Supply Materials for Construction Of P.C.C Road at Nimapakhuria from Chand Das House to Ilim Sk House via mosjid,Kabarstan to Kalu Mollah House,Surab Sk House to Minnar Sk House, Adai shop to Kalachand House and Maharam House to Samir Mal House at Sahapur-XVIII Sansad under Sahapur Gram Panchayat Under Rampurhat-II Dev.Block   | 1471731.00           | 29435.00                 | 3200                                 | Sahapur | UDD  | 90 Days                     |
| 2      | Supply Materials for Construction Of P.C.C Road at Hazipur Faluram Land to Belapara Santosh Ghosh House at Sahapur-I Sansad under Sahapur Gram Panchayat Under Rampurhat-II Dev.Block  | 1355363.00           | 27107.00                 | 3000                                 | Sahapur | UDD  | 90 Days                     |
| 3      | Supply Materials for Construction Of P.C.C Road at Sahapur from Shib Pukur to Sadanada Rajak House via Shayem Das House and Austosh Das House and Tofijul Mondal House to Lalon Sk House at Sahapur-III & IV Sansad under Sahapur Gram Panchayat Under Rampurhat-II Dev.Block  | 1719681.00           | 34394.00                 | 3800                                 | Sahapur | UDD  | 90 Days                     |
| 4      | supply Materials for Construction Of P.C.C Road at Sashpur from Mithu Mia House to Joy House ,Rahan Mia House to Sahin House ,Dukhu House to Nurjel House ,Miraj House to Tulai House, Montu House to Jerban Sk House ,Mosjid to Sajafor House, Harun Sk House Alo mia Land and Dulal Sk House to Saju House at Sahapur-XII Sansad under Sahapur Gram Panchayat Under Rampurhat-II Dev.Block | 1071450.00           | 21429.00                 | 2400                                 | Sahapur | UDD  | 90 Days                     |



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|   |  |           |          |      |            |     |         |
|---|--|-----------|----------|------|------------|-----|---------|
| 5 | Improve ment Bunkatala ground ,kandar and children park,,with drain plot no-2514,2515 JL no-85, Mouza –Kusumba under Kusumba Gram Panchayat under Rampurhat –I Block | 2160802   | 43216.00 | 2000 | Kusumba    | UDD | 20 Days |
| 6 | Beautification at Rampurhat sd hospital under Dokhalbati Gram Panchayat under Rampurhat –I Block   | 923286.00 | 18466.00 | 500  | Dokhalbati | UDD | 15 Days |
| 7 | Supply Materials for construction of Drain from Bogtui more to Kul pukur at Bogtui (w) Under Barshal Gram panchayat  | 501664.00 | 10033    | 2500 | Barshal    | UDD | 15 Days |

**N.B. Issuance of work order are subjected approval from departmental concerned.**

- Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate and Earnest Money Deposit (EMD) should be deposited through online only as per the government rules. No scan copy of EMD will be accepted. **(Ref No.3975-F9Y) dated 28<sup>th</sup> July 2016 of Finance Department, Govt.of West Bengal**
- The Tender Inviting Authority may call the bidders/L1 for verification of credentials if required.
- Submission of Tender:- a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of the prospective tenderers will be opened only if the tenderer qualifies in the Technical Bid. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.

## 5. Time Schedule for Downloading, Uploading and Opening of Tender Documents:-

|    |  |                           |
|----|--|---------------------------|
| a) | Date of uploading of N.I.T. & other Documents(online) (Publishing Date)                  | 13-04-2017 from 14:00 hrs |
| b) | Documents download start date (Online)   | 14-04-2017 from 14:00 hrs |
| c) | Documents download end date (Online)   | 27-04-2017 from 14:00 hrs |
| d) | Online Bid Submission Start Date & Time  | 14-04-2017 from 14:00 hrs |
| e) | Online Bid Submission Last Date & Time   | 27-04-2017 from 14:00 hrs |
| f) | Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officer) | 02-05-2017 from 14:30 hrs |
| g) | Date for opening of Financial Bid (Online)   | To be notified later on.  |

Tenders will be opened by the Executive Officer/Vice-Chairman, TRDA on behalf of Tender Committee, Tarapith-Rampurhat Development Authority in presence of tenderer or their authorized representatives who may like to be present.



## 6. Eligibility criteria for the bidders:-

a) The bidders should have the credentials of works similar in nature with the value not less than 40% of the estimated amount in a single contract within last 5 years from the date of this NIT in any Govt. / Semi-Govt. / Govt. Undertakings / Autonomous Bodies / Statutory Bodies and Local Bodies.

b) Scanned copy of PAN card, P. Tax, Valid income tax (For Last 3 years), VAT clearance certificate, Last 3 years audited balance sheet, Credentials, Work Order, Payment certificate and other supporting documents, Registration Certificate and/or trade

License of the company must be submitted duly digitally signed at desired location in the website <https://wbtenders.gov.in>.

c) Scanned Copy of one affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body/Institution through on line at desired location.

d) Partnership Firm/Consortium should submit necessary deed at desired location through online.

e) Joint Ventures will be allowed.

Particulars regarding Joint Venture / Consortium:-

- i) Partnership Firm / Consortium should submit necessary deed at desired location through online.
- ii) One of the Partners of any Joint Ventures / Consortium has to be designated as Lead Partner and the same will be mentioned in MoA / MoU.
- iii) Bid from Joint Ventures / Consortium shall be accompanied by a copy of MoA / MoU on a Stamp Paper of Rs. 100/- outlining the joint interest to work on the project and specifying the other terms of agreement.  
The lead partner must hold 51% equity capital of the Company to be formed between them during the tenure of contract implementation.
- iv) The lead partner must have credential and satisfactory completion of works of completion cost not less than 50% value of qualifying amount i.e. 25% of the estimated cost under present tender in a single contract under any Govt. / Semi Govt. / Autonomous Body as Principal Employer within last 5 years.
- v) Each of the other partners shall meet individually not less than 25% of the qualifying amount i.e. 12.5% of the estimated cost under present tender in a single contract under any Govt. / Semi Govt. Organisation / Autonomous Body as Principal Employer within last 5 years.  
However, the lead partner along with other partner / partners should jointly meet at least 100% of the qualifying amount i.e. 50% of the estimated cost.
- vi) The lead partner shall have to apply for tender on behalf of Joint Ventures / Consortium along with MoA / MoU.
- vii) In case of any litigation or in the event of any default arises during the execution / contract period of the agreement, the lead partner will remain fully responsible.



- viii) The Successful Joint Ventures / Consortium will have to submit VAT Registration / Valid Provident Fund Registration Certificate / ESI Registration Certificate / PAN Card / Trade License immediately after issuance of L. O. I.

A prospective tenderer shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof

**7. a) List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-**

- i) Income Tax Return ( For last 3 yrs)
- ii) Audited Balance Sheet ( For last 3yrs)
- iii) Pan Card.
- iv) Professional Tax clearance certificate.
- v) Vat clearance certificate.
- vi) Trade License.
- vii) Technical Credential.
- viii) Work Order for the work in technical credential.
- ix) Payment certificate of the said work.
- x) Affidavit before Notary.
- xi) Declaration of penalty debarment.
- xii) Declaration by the Tenderer must be filled up properly and the same must be scanned and uploaded.
- xiii) **Earnest Money:-** The tenderer shall have to deposit the EMD through online mode only. No scan copy will be accepted. **(Ref No.3975-F9Y) dated 28<sup>th</sup> July 2016 of Finance Department, Govt.of West Bengal)**

**b) List of documents shall have to be uploaded by a Partnership Firm in addition to Sl. No. 7.a)**

- i) The power of Attorney for the firm for signing the tender by a partner.
- ii) Partnership Deed.

**c) List of documents shall have to upload by a Joint Venture/Consortium in addition to Sl. No. 7.a)**

- i) Copy of MoA/MoU on a stamp paper of Rs. 100.00 outlining the joint interest to work on the project and specifying the other terms of agreement.

**8. Language of Tender:** - The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

**9. Others:-** The Tender Notice along with other documents like Tender Form No. -1TRDA, General Terms and Conditions, Special Terms and Conditions, Technical Specification, BOQ, Addendum and corrigendum etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender.



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**The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.**

For detail information please visit <https://wbtenders.gov.in> & [www.birbhum.gov.in](http://www.birbhum.gov.in)

**10. Intending bidders are requested to visit [www.birbhum.gov.in](http://www.birbhum.gov.in) & check their e-mail regularly for any corrigendum / addendum for further information regarding to this e-NIT.**

Sd/-  
Executive Officer,  
Tarapith Rampurhat Development Authority  
Tarapith, Birbhum

**Memo No.: 421 /1(17)/TRDA**

**Date: 10/04/2017**

Copy forwarded for information:-

1. The Joint Secretary, Urban Development Department, Govt. of West Bengal.
2. The District Magistrate, Birbhum.
3. The Addl.Executive Officer, Birbhum Zilla Parishad, Birbhum.
4. The Executive Engineer, PWD, Divn.-I,Suri,Birbhum.
5. The Executive Engineer, PWD, Divn.-II Suri,Birbhum.
6. The Executive Engineer ,PWD(Roads) Suri,Birbhum
7. The Executive Engineer ,PWD NH Divn., Suri,Birbhum
8. The Executive Engineer, PWD(Electrical) Divn-II Suri,Birbhum.
9. The Executive Engineer, PWD(Electrical) Divn-II Suri,Birbhum.
10. The Executive Engineer ,PHE, Divn-II Suri,Birbhum.
11. The Executive Engineer ,MNC Divn. Suri,Birbhum.
12. The Executive Engineer, TRDA, Tarapith, Birbhum
13. The SDO ,Rampurhat,Birbhum.
14. The DICO ,Birbhum.
15. The DIO,NIC ,Birbhum with a request to upload this in the Birbhum District Website.
16. Prodhan of ( ) Gram Panchayet.
17. Nirman Sahayak of ( ) Gram Panchayet.
18. Office Notice Board of Tarapith-Rampurhat Development Authority (TRDA),Tarapith,Birbhum.
- 19-22. Make a copy to Chairman/Vice-Chairman/Executive Engineer/Accounts Officer**

Sd/-  
Executive Engineer,  
Tarapith-Rampurhat Development Authority  
Tarapith, Birbhum



**Memo No 421/2(2)/TRDA**

**Date: 10/04/2017**

Copy forwarded for information:-

1. The Vice chairman, TRDA with a request to attend bid opening on to 02-05-2017 at 14.30 P.M.
2. The Chairman Rampurhat Municipality, Birbhum with a request to attend bid opening on 02-05-2017 at 14.30 P.M. at TRDA office ,Tarapith, Birbhum.

Executive Engineer,  
Tarapith-Rampurhat Development Authority  
Tarapith, Birbhum

### **INSTRUCTION TO BIDDERS**

Instruction / Guidelines for tenders for electronic submission of tenders online have been annexed for assisting the contractors to participate in e- tendering.

**1. Registration of Contractor:** - Any contractor willing to take part in the process of e – Tendering will have to be enrolled & registered with the Government e – Procurement system through logging on to <https://wbtenders.gov.in>. The contractor is to click on the link for e – Tendering site as given on the web portal.

**2. Digital Signature Certificate (DSC) :-** Each contractor is required to obtain a class - II or class – III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause -1 of Guideline to Bidder. DSC is given as a USB e – Token.

**3. Collection of Tender documents:** - The contractor can search & download NIT & Tender documents electronically from computer once he logs on to the website mentioned Clause 1 using the Digital Signature Certificate. This is the only mode of collection of Tender documents.

**4. Submission of Tenders:-**

**a) General process of submission:-** Tenders are to be submitted through online to the website stated in Cl. – 1 in two folders at a time for each work, one is Technical bid and other is Financial Bid before the prescribed date and time using the Digital Signature Certificates.

**b) Technical Bid:-** Technical Bid contain scanned copies of the followings further in two cover (folder).

**A-1. Statutory Cover Containing**

- i. NIT (Download the NIT and upload the same by digitally sign).
- ii. Scan Copy of Declaration as per prescribed format.



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**N.B: Bidder must download TRDA Tender Form No-1, General Terms and Condition, Special Terms & Conditions, Technical Specifications, all other addendum, Corrigendum etc. whatever documents uploaded by the department in the web under the NIT and must go through carefully before quoting his rate. These documents are not necessarily be uploaded by the bidder.**

## **A-2. Non Statutory/Technical documents Cover containing.**

- i. Income Tax Return ( For last 3yrs )
- ii. Audited Balance Sheet ( For last 3yrs)
- iii. Pan Card.
- iv. Professional Tax clearance certificate.
- v. Vat clearance certificate.
- vi. Trade License.
- vii. Technical Credential.
- viii. Work Order for the work in technical credential.
- ix. Payment certificate of the said work.
- x. Current Bank Solvency Certificate.
- xi. Valid Provident Fund Registration Certificate.
- xii. ESI Registration Certificate.
- xiii. Affidavit before Notary.
- xiv. Declaration of penalty debarment.

**Note: Failure of submission of any of the above mentioned documents (as stated in A- 1 & A- ) may render the tender liable to summarily rejected for both statutory & non statutory cover.**

### **c) Financial Bid:-**

- i) The financial bid should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate through on line in the space marked for quoting rate in the BOQ.
- ii) Only downloaded copies of the above documents are to be uploaded, virus scanned & digitally signed by the contractor.

## **5. THE ABOVE STATED NON STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER.**

| Sl. No | Category Name | Sub-Category Description | Details   |
|--------|---------------|--------------------------|---|
| A.     | Certificates  | Certificates             | i) Pan Card<br>ii) Professional Tax clearance certificate.<br>iii) Vat clearance certificate.<br>iv) Acknowledgement of IT Return (For last 3 hrs.) |



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|    |                 |                   |   |
|----|-----------------|-------------------|---|
| B. | Company Details | Company Details-1 | i) Trade License<br>ii) Partnership Deed,<br>iii) Society Registration, Power of Attorney,<br>iv) MoA/MoU etc. as applicable.<br>v) Valid Provident Fund Registration Certificate.<br>vi) ESI Registration Certificate. |
| C. | Financial Info  | Financial Info-1  | i) Audited Balance Sheet (For last 3 yrs.)  |
| D. | Credential      | Credential-1      | i) Credential, Work Order, Payment certificate, Bank Solvency Certificate. etc.   |

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non Statutory folder. Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

## 6. Opening & Evaluation of Tender:- Opening of Technical Bid:

i) Technical bid will be opened by the Executive Officer, TRDA in the presence of Tender Evaluation Committee. Intending tenderer may remain present if they so desire. Statutory Cover (folder) would be opened first & if found in order and correct Non Statutory Cover (folder) will be opened. If there is any deficiency in the Statutory & Non statutory documents the tender will summarily be rejected.

ii) Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the evaluation committee.

iii) List of technically qualified tenderers would be uploaded.

**NB: While evaluation, the committee may summon of the tenderers & seek clarification/ information or additional documents or original hard copy of any of the documents already submitted & if they are not produced within the stipulated time frame, their bid will liable for rejection.**

## Opening and evaluation of Financial Bid:

i) Financial bid of tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal on the prescribed date and time.

## 7. Penalty for suppression / distortion of facts:

Submission of false document by tenderer is strictly prohibited.