

E-Mail : [wbssc.suri@gmail.com](mailto:wbssc.suri@gmail.com)  
Gram : BENGAL SEED



WEST BENGAL STATE SEED CORPORATION LIMITED  
(A Govt. of West Bengal Company)  
Hatzanbazar, Suri, Birbhum. Mob No 9679861108

Memo No.: - 798 / WBSSCL / BIR.

Dated: - 18-3-2020.

**NOTICE INVITING TENDER**

**Tender Reference No. : WBSSCL/BIR/NIT - 02/2019-20**

**Sub:- Providing Three nos, of Security Guards for Godown & Office premises of W.B. State Seed Corporation Ltd., Hatzanbazar, Birbhum.**

Notice inviting sealed tender no. 02, dated 18-03-2020 of the District Manager, W.B. State Seed Corporation Ltd., Hatzanbazar, Birbhum -731102 from the bonafide reputed and experienced Agency/Contractor for providing Three numbers of skilled Security Guards without fire arms for guarding 24\*7\*365 round the clock in the office cum Godown complex of West Bengal State Seed Corporation Ltd, Hatzanbazar, Birbhum purely on temporary basis. Estimated Tender Value is Rs. 3,00,000.00 (Three Lakh Only).

**Terms and Conditions.**

1. Tenders must be submitted by own hand or representative with necessary documents in closed envelop specifying clearly top of the envelop " TENDER FOR SECURITY GUARD IN WBSSC LTD, HATZANBAZAR, BIRBHUM" to the undersigned on 25-03-2020 upto 01.00 p.m. and will be opened on the same date at 1.30 p.m. The last date of accepting tender and date of opening may be shifted to the next working day in unavoidable circumstances.
2. The Agency/Contractor intended to apply must have experience in this type of works to any Government Organizations/Government Farms/ reputed organizations.
3. The Agency/Contractor intended to apply must have all the documents related to legality office bid failing which the Principal Employer reserves the right to cancel/rescind the bid without any further notice to the bidder, even if his bid is lowest.
4. Monthly emoluments (without GST) of security guard per head for 8 (eight) hours should be clearly quoted in figures and words in tender.
5. All the statutory norms regarding contract labour license, EPF, ESI as applicable have to be mentioned by the bidders in tender.
6. Tender Should be accompanied with self attested photocopy of the valid license from the Govt. Of West Bengal under Private Security agencies (Regulation) Act, 2005, trade License, PAN Card, Latest Income Tax Return, EPF Registration Certificate, GST Certificate (if applicable) , Registration Certificate of shops & Establishment Act, 1963, P.Tax Registration Certificate, work order of valued clients.

P.T.O

7. Rate quoted should confirm all the existing rules of Labour Act, West Bengal. Accordingly you have to comply periodic revision of minimums wage under labour act and pay accordingly.
8. Tender Should be accompanied with original Demand draft of Rs. 6000.00 (Six Thousand) only drawn in favour of "W.B. State Seed Corporation Ltd.", payable at Birbhum from any nationalized banks as Earnest Monet. The Earnest money of the successful bidder will be treated as Security Deposit.
9. The security guard contract period will be at least for one year and may be extended for further with mutual consent between the bidder and WBSSCL unless terminated prematurely by WBSSCL at its discretion and satisfaction. No enhancement of rate will be allowed for that period.
10. The remuneration of security guard individual will be borne by the security agency. Delay of payments from the corporation side will not become an excuse in any case for making timely payments to the engaged persons.
11. An agreement bond will made in Non Judicial Stamp Paper of Rs. 10/- (Rupees Ten) only between the success bidder and WBSSCL, Hatzanbazar, Birbhum.\*The successful bidder will arrange for the agreement.
12. The Authority reserves the right to cancel the agreement of service rendered by the security agency is found to be unsatisfactory or due to any other reason with one month's notice.
13. Allotment/Placement of the engaged security guards/ personnel will be done by the office of the undersigned.
14. Payment will be made Through Online Payment after deducting applicable statutory taxes. The GST number of successful bidder should be clearly mentioned on the bill.
15. The undersigned reserves the right to reject any or all the tenders without assigning any reason at any stage demand fit by it. Acceptance of the lowest or any other tender is not obligatory.

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District Manager  
WBSSCL, Hatzanbazar, Birbhum

Memo No:- 798

Dated:- 18-3-20

Copy forwarded for necessary information to:-

- a) The Managing Director, W.B.S.S.C Ltd., 6 Ganesh Chandra Avenue, 5<sup>th</sup> floor, Kol-700013.
- b) The Regional Manager, W.B.S.S.C Ltd., Burdwan range.
- c) The A.D.M (ZP), Birbhum District with a request to remain present during the opening of tender.
- d) The D.D.A (ADMN) Birbhum District with a request to remain present during the opening of tender.
- e) The A.D.A, Marketing(ADMN), Birbhum District with a request to remain present during the opening of tender.
- f) The District information & Cultural officer, Sidhu Kanu Mancho, Suri, Birbhum with a request to display this notice in the district website and publish tender notice in any Bengali daily newspaper maintaining the Govt Rules (West Bengal Govt.) and payment will be made by the undersigned on demand. The Printing material as mentioned here is being submitted to your end for publication & wide circulation. Date of publication as early as possible emergency basis.
- g) Notice Board of this office, Birbhum & website of this office for wide circulation.

18/03/2020

District Manager  
WBSSCL, Hatzanbazar, Birbhum